



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1. Name of the Institution

SREE NARAYANA COLLEGE, CHERTHALA

- Name of the Head of the institution **Dr. P.N. Shaji**
- Designation **Principal-in-charge**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **04782864197**
- Mobile no **9447464449**
- Registered e-mail **snccherthala@gmail.com**
- Alternate e-mail **shajisnc@rediffmail.com**
- Address **S N Puram P O**
- City/Town **Cherthala**
- State/UT **Kerala**
- Pin Code **688582**

2. Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**

- Location **Rural**

- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **University of Kerala**
- Name of the IQAC Coordinator **Dr. Sangeetha P.M.**
- Phone No. **04782864197**
- Alternate phone No. **9496113958**
- Mobile **9496113958**
- IQAC e-mail address **iqacsnc@gmail.com**
- Alternate Email address **pmsangeetha08@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year)) <https://snccherthala.com/AQAR-2019.pdf>

4. Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: [No](#)

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	A	3.01	2015	15/11/2015	14/11/2020

6. Date of Establishment of IQAC **01/06/2004**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional 1	RUSA	MHRD	2020	2,474,208
Institutional 1	PD Account	State Government	2020	734325

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Orientation for teaching staff regarding various criteria involved in NAAC accreditation.

Training to teaching staff regarding online teaching methods and resources

Workshop on DigiLocker- An initiative for digital empowerment

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Conduct Webinars	All departments and IQAC of the college conducted webinars
To provide online learning facilities for needy students	Teaching Staff of the college mobilized funds and provided mobile phones for students from financially weaker background
To continue with organic farming practices	NSS units of the college cultivated paddy and tapioca within the college campus.
To conduct training programmes for teaching and non teaching staff.	Training programmes on online teaching methods were conducted for teaching staff. Laboratory training and Communication training were given to non teaching staff.
Augmentation of ICT facilities	Bought new equipment for conducting online classes
Initiating Digital Empowerment	Workshop on DigiLocker conducted for students

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Council	20/12/2022

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Alternate phone No.	9496113958				
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• IQAC e-mail address	iqacsncc@gmail.com				
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• if yes, whether it is uploaded in the Institutional website Web link:	No				
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Institutional	PD Account	State Government	2020	734325	
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• Upload latest notification of formation of IQAC			View File		
9. No. of IQAC meetings held during the year			3		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have			Yes		

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<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
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<ul style="list-style-type: none"> If yes, mention the amount 	
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<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
College Council	20/12/2022
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-21	24/02/2022
15. Multidisciplinary / interdisciplinary	
Our institution always has a positive approach towards multidisciplinary and transdisciplinarity. However, being affiliated to the University of Kerala, our institution is	

obliged to follow the curriculum designed and implemented by the University. At present the University of Kerala is following Choice Based Credit Semester System (CBCSS). Our institution is ready to infuse multidisciplinary into the curriculum subjected to the approval of the university.

Despite these limitations, we are striving towards transforming ourself into a holistic multidisciplinary institution in our own way. An institutional policy has been devised in this regard, insisting every newly admitted students (both UG and PG) to undergo a short term course of multidisciplinary nature under the SWAYAM platform and to complete the same along with their UG/PG courses. Each student may pursue minimum of one course available in the SWAYAM platform and they may complete it at their own pace but within the period of their graduation or post graduation.

16. Academic bank of credits (ABC):

Being an institution affiliated under the University of Kerala, we are bound to follow the policies of the university. The University of Kerala has is yet to register in Academic Bank of Credits. For that matter, we have limitations and lacks flexibility in the implementation of ABC. The implementation of Academic Bank of Credits in our institution will be carried out once the procedural formalities by the affiliating university are cleared. Currently Choice Based Credit Semester System (CBCSS) has been practiced by the institution.

However, our institution had already conducted an awareness programme for the students with regard to Academic Bank of Credits.

17. Skill development:

The departments of Economics, Commerce and Zoology had applied for BVoc courses under National Skills Qualifications Framework and got sanctioned but not implemented due to the financial constraints. However, Our Institution is looking up for financial support from various sources, so as to implement B Voc courses in the coming years.

In the realm of soft skills, a state of art language lab is being run by the English department for strengthening the communication skills of the students across disciplines. Various soft skills have been instilled to the students through various programmes.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Our institution is committed towards the preservation as well as the integration of Indian Knowledge Systems into the curriculum. Certain courses which are part of the curriculum already contain information about Indian Knowledge System. The papers like 'Evolution of Early Indian Society and Culture' and 'Medieval India : Socio-Cultural Processes' offered in BA History throws light into India's rich and composite cultural heritage. The papers 'Early Indian Philosophy', 'Ancient and Medieval Indian Philosophy' offered in BA Philosophy open a new vista of knowledge regarding ancient India's philosophical traditions.

Apart from that, the arts and cultural festivals organized by our institution annually provides an opportunity to the students to showcase their talent as well as to develop a deeper understanding about our art and culture. In addition, the NSS volunteers were trained in the making of traditional hand made toys using palm leaves.

At present, the Department of History offers a Certificate Course on 'Tourism and Cultural Studies' and Department of Philosophy on Yoga. And the institution is keen to introduce more Certificate Courses with respect to Indian Knowledge Systems.

The Department of History and the Department of Sanskrit will jointly work on the translation of historical documents which is only available in Sanskrit.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Being an institution affiliated to the University of Kerala, we are bound to follow the curriculum designed and implemented by the university. The University of Kerala is revamping its curriculum towards Outcome Based Education (OBE) and is yet to implement the revised syllabi which will be introduced from the academic year 2022-23 onwards. The faculties from our college are also involved in this process. They had attended as special invitees in the syllabus revision workshops. Also some faculties of our institution are members of the Board of Studies which ratifies the newly framed syllabi.

The students of our institution are given awareness about the Outcome Based Education (OBE). The Course Outcome (CO), Programme Outcome (PO) and Programme Specific Outcome (PSO) are explained to the students. These are also displayed on our college website.

20.Distance education/online education:

The University of Kerala is yet to offer vocational courses through ODL mode. Since our institution is affiliated to the University of Kerala, we lack the authority to offer vocational courses through ODL mode in our own capacity.

The use of technology has transcended the barriers of knowledge dissemination. Teachers are able to cover all aspects of syllabus in a systematic way. The faculties of the institution use Google Classroom to provide recorded lectures, PDF of specific readings and essential notes for the topic in a proper manner. Moreover, assessments are conducted in a more recorded manner. Additionally, online classes have been conducted through Google Meet.

When it comes to blended learning the disadvantage of online learnings were addressed, especially the assessment parts become more fool proof. The whole idea of confining education to physical classroom space got changed. According to the convenience of students, they can listen to recorded classes repeatedly. This helps students in different learning pace to learn according to their comfort. It also enhanced teacher's possibility to keep a track of their work.

Most of the faculties of our institution relies on the judicious blend of the offline classes with online learning. All the core areas are covered in the offline classes while the value additions and related topics are uploaded as recorded lectures in the Google classroom. YouTube links are also shared to the students for additional information or for advanced learning.

Extended Profile**1.Programme**

1.1 475

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 **1862**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 **436**Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **553**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic3.1 **76**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **77**

Number of sanctioned posts during the year

Extended Profile	
1. Programme	
1.1 Number of courses offered by the institution across all programs during the year	475
File Description	Documents
Data Template	View File
2. Student	
2.1 Number of students during the year	1862
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	436
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	553
File Description	Documents
Data Template	View File
3. Academic	
3.1 Number of full time teachers during the year	76
File Description	Documents
Data Template	View File

3.2	77
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4. Institution	
4.1	50
Total number of Classrooms and Seminar halls	
4.2	133.85
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	93
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college follows the CBCSS curriculum prescribed by the University of Kerala for the UG and PG courses.

A common timetable is set up by the CLMC for the conduct of classes. Teachers are allotted their respective classes by the HoD. Department meetings are convened at the commencement of every semester and a general teaching plan with regard to the completion of curriculum, CE are finalised. The teachers are required to make a class specific teaching plan for each semester in the teacher's diary. Every class has a tutor who keeps track of the students performance and makes arrangements for extra classes and remedial classes for deserving students. Tutorial meetings are conducted on a regular basis for each class where students discuss difficulties with the class tutor and possible rectification measures are explored. The students are evaluated continuously and their performance reported to their guardians through PTA meetings. For each semester the college

conducts a general model exam through a committee (SPEC). Field visits, certificate courses, on the job training are offered as per the subject specific needs. The HOD's collect the portion completion certificate at the end of the semester from the respective faculty to ensure curriculum delivery.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is published by the University at the commencement of every academic year. In accordance with this, the college constitutes a college academic calendar, taking into account the specific regional circumstances and student needs. The calendar is published under the supervision of the college calendar committee and the college level monitoring committee at the beginning of every academic year and provided to the students in a student's handbook. The college calendar prescribes the tentative period for allotting assignments and seminars as well the conduct of test papers, and publication of results of the evaluation. The College level monitoring committee in association with the Heads of the department makes sure that the college calendar is being adhered to.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of

A. All of the above

**Curriculum for Add on/ certificate/
Diploma Courses Assessment /evaluation
process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

15

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1162

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The students are introduced to cross-cutting issues relevant to professional ethics, gender, human values, environment and sustainability through the curricular and extracurricular activities. The papers like 'Management Concepts and Thoughts', 'Entrepreneurship Development' of BCom are instrumental in instilling Business ethics, values and ethics with regard to Management. 'Methodology and Perspectives of Zoology' offered in BSc Zoology focuses on creating an awareness with regard to the significance of ethics in Science as well as Intellectual Property Rights. B A Philosophy offers 'Applied Ethics' which emphasizes the need for holding a high degree of ethical values in day-to-day life.

The issues of Gender are being addressed very seriously by including courses on Gender as part of the curriculum. 'Dalithezhuth, Pennezhuth: Siddhanthavum Prayogavum', offered for the students of BA Malayalam intends to make students understand the socio-economic background and existence of a different culture in our society. 'Human Rights in India' of BA Political Science highlights the concepts of human rights, their evolution, and their importance in our society.

As part of the syllabus itself the concepts of Environment have been systematically introduced to the students pursuing graduation. Environmental Studies are offered to all UG students across the discipline.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

20

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1050

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the **C. Any 2 of the above**

institution from the following stakeholders**Students Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION**2.1 - Student Enrollment and Profile****2.1.1 - Enrolment Number Number of students admitted during the year****2.1.1.1 - Number of students admitted during the year****742**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year****455**

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

As the students admitted to the institution are heterogenous in terms of learning levels, the college has devised systematic mechanisms to implement effective teaching-learning strategies on the basis of the learning levels of students. In the tutorial system; the tutor analyses the academic history and personal background of the students and guide them in the required manner. However due to the lockdown set up in the state due to covid pandemic, the college functioned exclusively in the online mode for the students from June 2020 to December 2020 and shifted to the hybrid mode from January 2021. Due to the lack of available facilities for physical assessment of the learning levels of students, online test, both MCQs and descriptive were conducted periodically. The results of these tests were compiled by the class tutors to identify slow and advanced learners. Classes were taken in the live mode with a prior scheduled time table as well as recorded classes were provided to the students. For the advanced learners, webinars were organised by the respective departments as well as they were encouraged to attend webinars organised by various institutions so as to cater to their advanced needs. In the case of slow learners, additional video tutorials created by the faculty of college as well as those already available in the internet were provided to better their understanding of the subject. College level internal examinations were conducted in the online mode periodically under the auspices of Student Performance Evaluation Committee (SPEC).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1862	76

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The academic year 2020-21, in the wake of the pandemic was a challenging year in terms of teaching and learning. Despite the challenges, the teachers and students found a way to rise to the occasion by switching on to the online mode of learning quite swiftly. All students of our college were brought within the ambit of online education. Smart phones were also provided to the students with economically weaker or vulnerable background in order to ensure their access to online education. In addition to the online mode conventional learning, opportunities for experiential learning was also given in the online mode. The science departments made use of the virtual lab facility available in collaboration with the Amritha University. Virtual tours of IIT Madras was arranged for the students of Physics department. The inter-department competitions conducted by the department of Malayalam in connection with the literary week was an experience in participative learning for the students. All the departments made sure that mandatory student project was conducted and completed despite the covid -19 restrictions thereby training the students in problem solving methodologies. In spite of the pandemic restriction, the certificate courses offered in the college were conducted to enhance the student learning.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution has a smart class-room and the teaching-learning process has also been supported by the use of LED Projectors and power point presentations. The campus has a 24 x 7 high speed Wi fi connectivity. This internet facility has been availed by the teachers for online references and for accessing web resources.

Teachers used Google Meet for conducting live online classes when the offline classes were suspended due to Covid 19 pandemic. Notes and study materials as well as recorded lectures were also circulated through Google Classroom and Telegram channels. The college library has also been equipped with ICT enabled tools like N-List for accessing online books and journals. Also the institution encourages teachers and students to make use of free and open source softwares. In order to effectively handle ICT enabled tools and services, the teachers of the institution attended IT oriented refresher and other short term courses. The department of Computer Science conducted a training programme (Training Programmes on LMS Platforms and Google Classrooms) for teachers in order to carry out online classes more effectively. Virtual tours and experiments have been conducted by all science departments with the help of ICT infrastructure.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

76

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

76

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

36

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

575

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Sree Narayana College, Cherthala follows Choice based credit and semester system of the University of Kerala. It requires continuous evaluation of the students' progress through internal assessment, carried out through test papers, assignments and seminars as well as attendance. The college level monitoring committee CLMC has prescribed an academic calendar which includes the tentative dates for the internal test papers, assignments, seminars etc.

The students are given an orientation course regarding the college code of conduct, structure of the course to which they are admitted to, the scheme of the course including the continuous evaluation mechanism and the external examination. The CLMC working with the HoDs make sure that every student has attended the required number of test papers, assignments, and seminars. A general model exam is conducted by the student performance evaluation committee (SPEC). The departments provide the question papers. Answer sheets are returned to the respective departments for evaluation.

The results of the continuous evaluation are made available to the respective students and their grievances are addressed initially at the department level. Pending grievances are forwarded to CLMC. The marks are uploaded to the university only after ascertaining that the students are convinced about their CE marks.

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/drive/folders/1lkxs7BnXyda9hRvzVtYE8pc0imWdx2vE?usp=share_link

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institution has a college level monitoring committee as well as department level monitoring committee for addressing the academic grievances of the students. Any grievance in the internal examination, such as inability to attend the internal exam on the exam date, discrepancies in the evaluation of answer paper etc are required to be reported to the class tutor. The class tutor working with the HoD makes arrangement to address the grievance. In case the grievance could not be addressed at the department level, it is put before the CLMC which would take up the grievance and work to solve it in a timely manner. The final CE mark sheet which is to be sent to the University is made available to the concerned students and only after the student's consent is received it is sent to the University.

Even during the pandemic scenario, the college had ensured that there were no discrepancies regarding the marks of the internal examinations. The marks were intimated to the students through whatsapp groups by the concerned tutors. Discrepancies if any, were rectified by the tutor and HoD. Due to the prevailing pandemic situation, the students were allotted time schedule to come to the college and verify their CE marks before it was sent to the University.

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/drive/folders/1CqJa-SvECsOF6dION_3f7Xm224CCqU5Y?usp=share_link

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution is affiliated to the University of Kerala and the programmes offered in the college are prescribed by the University. University of Kerala has adopted the the Learning Outcomes-based Curriculum Framework (LOCF) prescribed by the UGC making the curriculum. student centric, interactive, and outcome-oriented with well-defined aims, objectives and goals to achieve. The university has devised the POs, PSOs, and COs of each course after conducting teacher training workshops and in consultation with academic experts in higher education. The academic bodies of the university had revised the syllabus of a majority of the programmes offered to make them out come based. The University has published the outcome based syllabus and the same for all the programmes offered in the college is displayed in the college website. Initially on the implementation of the Out-come based syllabus, the teachers were notified of the revised syllabus on the direction of the university. The teachers were directed to make the students aware of the significance, aims, objectives and goals of the syllabus and engage the classes accordingly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://drive.google.com/file/d/1-wmSbl4mZ20F2HqRa_XfyU8iMIL38qQ-/view?usp=share_link
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

To measure the attainment of course objectives, tutors analyse the results at the end of each semester and compile at the end of the programme .

Tutors also keep a track on the progression details of under graduate and post graduate programmes. Tutors also document the higher education and career progression of students of each outgoing batch.

Continuous evaluation measures used for CO, PO, PSO attainment :

As part of continuous evaluation, internal examination is conducted in a centralised manner and valued answer scripts are handed over to the students.

Assignments are given to the students with a view to develop their problem solving skills and project implementation skills. The topics are chosen with the course objectives in mind.

The presentation skills of the students are tested through student seminars and they are encouraged to use ICT in preparing and presenting seminars. The learners are graded on the basis of their performance and involvement. The topics for the seminars are selected from the curriculum and are designed to guide the students towards attaining the programme objectives.

Projects, field visits, viva and practical skill evaluations are also indicators for the programme and course outcome attainment evaluation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

242

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution

may design its own questionnaire) (results and details need to be provided as a weblink)

<https://snccherthala.com/feedback-report-and-action-taken.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

24.74208

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Organic farming has been practised every year under the auspices of NSS , since 2015. The project was undertaken with financial assistance from the Krishi Bhavan of Mararikulam North Grama Panchayath and partial funding from the college. 50cents of unused land was used for cultivation using natural fertilizers .During the year 2020-21, snake gourd, bitter gourd, lady's finger, brinjal, yard long bean, amaranthus, cucumber, corn and tapioca were cultivated. The pesticide free harvest was sold out in the campus and also to the nearby shops. Tapioca was converted to value added products such as dried tapioca and tapioca flour and sold in the campus.

In addition, indigenous rice cultivation known 'Karanelkrishi', as was carried out in the open area of the college campus. The land area for rice cultivation was prepared by adding organic manure and lime to the soil. Only traditional methods were employed for the preparation of the land, sowing seeds, removal of weeds, harvesting, threshing and winnowing. The rice so cultivated was in demand among the staff and students of the college.

Students of our institution synthesised soaps and detergents. The products were sold among the staff and students of the college. Apart from these hand made paper making was also started on a trial basis by the students under the banner " Project Papyrus".

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

19

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Even during the covid pandemic, the faculty and students of the college were engaged in extension activities and community service. The Department of Chemistry had prepared hand sanitizer and distributed to the society. This initiative was taken as the part of Break the chain activity to prevent the spread of Corona virus .The Department in association with NSS units distributed the sanitizer to nearby public places like Bank, Panchayath and police station. To make the community aware of the pandemic and its security measures, our students under the auspices of N S S units made an awareness painting on the wall of the kanjikuzhi block panchayat office, where the college is located. The students also volunteered in the covid cell and quarantine centres of the local self-government. The NCC unit in association with the Rotary Club made 4500 masks and distributed to the police and fishermen. The students of the college under the guidance of NSS units, volunteered for the service of palliative patients as well as donated wheel chairs and water

beds for the needy. The NSS units of the college, led the students in Swach Bharath drive such as Cleaning of the nearby locality of Karthikapally panchayat as well as KSRTC bus cleaning drive. Various tree plantation drives were also conducted by the students under the 1K girls indep coy.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

31

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1172

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

38

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is located in a Rural Area and is on National Highway 66. The campus is spread over 25 acres of land with a built up area of 8528.56 square metre. The college offers 12 UG, 6 PG, and 1 research programme. There are sixteen departments, forty seven classrooms, six laboratories, three computer labs, one research room, one museum, one Digital Seminar Hall, two ICT enabled conference Halls, one auditorium as well as a central library, to support the entire academic needs. All classrooms are well ventilated, furnished with green/black/white boards with adequate furniture. Six classrooms, serving as examination halls are equipped with CCTV facilities. All departments have ICT enabled classrooms and are equipped with computers, printers and Wi-Fi facilities. There are fourteen ICT enabled classrooms. The college has well equipped laboratories to meet the curriculum requirements. The college is supported by DBT-STAR college scheme and received financial assistance from DST-FIST and RUSA, which has augmented the facilities of the college. The language lab improves the language proficiency of students. There is a central library with a good collection of 37,231 books.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://drive.google.com/drive/folders/1yDiuIjwwOdFysadoyPcEvIh1Ubx1uLsg?usp=sharing

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a rich history in cultural activities with several achievements in dance, music, drama and literary events. The auditorium serves as a platform for cultural activities. Various Committees such as Literary & Debate club, Music Club, Film & Media club has been constituted by the college to mould the creativity of students and provide them with ample exposure to various realms of arts and media. The Arts day, College day and departmental association activities as well as other Cultural events which are organized on special occasions like Onam, Christmas and Keralapiravi provide a platform for the students to showcase their talents. The college offers various facilities to develop the physical capabilities of students. The college has a physical education department with two permanent faculty members. Students are given proper training for outdoor sports events such as Cricket, Football, Kho-Kho, Kabaddi, Badminton, Taekwondo, Volleyball and Athletics. The gymnasium ensures healthy body, mind and spirit among students. Playing kits for games such as carom board and chess; sports events such as cricket and football as well as all athletic events excluding pole vault are made available for students. Annual sports meet is usually conducted and deserving students are given sufficient support to participate in intercollegiate, inter university and other sports competitions. The students of the college bagged prizes in inter - collegiate events both individually and as team.

However due to the pandemic restrictions imposed in the state, cultural and sports events of the college were not conducted offline during this academic year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://drive.google.com/drive/folders/1iQrduuDDA3W3ysQTphYBk4e1VgZd68-F?usp=sharing

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

18

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

26.24

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- The library was automated in 2020 with the Open Source Integrated Library Management System, KOHA 20.11 version, facilitating automation of circulation, cataloguing, Online Public Access Catalogue (OPAC), and Label printing. The library is Wi-Fi enabled and also 3 internet connected computer terminals for library users. The library has a collection of 37,231 books, 20 journals and 11 periodicals, 6 newspapers including 2 English and 4 regional language ones, N-LIST (National Library and Information Services Infrastructure for scholarly Content) which provide access from anywhere, more than 6000 e-journals and above 3 million e-books. Open access system is followed for borrowing books. The Library Committee with the Principal as Chairman, Librarian as Secretary, and five nominated faculty members function to safeguard the interests of all sections of library users. The library is kept open all working days from 9.30 am to 4.30 pm, except second Saturday, Sunday and public holidays.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://drive.google.com/drive/folders/1YRlQbT3tBeWmaGvtc5KFknWG1BuSTCYS?usp=sharing

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.60

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

64

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college has a well functioning IT infrastructure spread over departments, administrative sections, library, research room, Principals chamber, IQAC room, computer labs, room of Chief Superintendent of Examinations, seminar and conference halls. These facilities are well managed and updated in accordance with the requirements of the students, teachers and administrative sections. The college improves the bandwidth from time to time, upgrades hardware, service providers and fibre networks. The powersupply in the computer lab is protected with two 5 KVA inverters and that in library by another 1 KVA inverter..Other ICT facilities are protected by a dedicated UPS system.

In the wake of covid-19 pandemic, online classes were introduced and to support this, the college upgraded the internet connection to a fibre optic one with a speed of 40 MBPS, offered by BSNL in 2021. In addition the college set up a media and

Lecture Capturing system to facilitate online classes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

93

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

11.92

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance of general facilities of the college such as Auditorium, Seminar Hall, Conference Hall, Media room with Lecture Capturing System, classrooms, Laboratories, Student's rest rooms, Computer labs, Womens amenity centre etc. are maintained and monitored by The Regional Development Council RDC appointed by college management. The RDC comprising of President, convener, treasurer and 10 executive members including the college Principal monitors the maintenance of Electrical works, plumbing works infrastructural facilities in classrooms ;maintenance of generators for ensuring an uninterrupted power supply when required. Cleaning of classrooms and laboratories are done by supporting staff appointed by the college. Courtyard and garden of the college are well maintained by the gardener who is appointed by the college. The civil works of the playgrounds are annually done with the help of college RDC and PTA. The college has constituted a Planning and Purchase committee to make arrangements for procuring the necessary physical, academic and support facilities for all the departments, each academic year. The CCTV cameras, generator and the computers in the Principal's chamber and Chief Superintendent's office are provided with AMC.

The laboratories of the college as well the physical education department are each allotted (from the office) a support staff to maintain its facilities. The Librarian assisted by a supporting staff will monitor the routine activities of the library system. She will report the maintenance required for the proper functioning of the library on time and discuss the matter with college council and Library Committee for making sufficient arrangements.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

1384

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

10

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

185

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

185

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

D. Any 1 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

23

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

75

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

10

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

17

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college follows the Presidential system prescribed by the University of Kerala for electing the student governing body. Every class elects two class representatives, one female and one male. The various class representatives elect from themselves the members of the college Union - Union Chairman, General Secretary, Arts Club Secretary, Magazine Editor, Lady representative and two University Union representatives. A faculty is given charge as 'Faculty advisor to the Union' to monitor and guide the activities of the College Union. The college union takes active interest in the welfare of students and promotes their creative expression. They conduct various competitions to nurture the talents of students. They also celebrate various festive occasions to honour the cultural richness of our state and to inculcate a feeling of brotherhood and togetherness among students. The union also takes active interest in making the students aware of contemporary socio-political situation and inculcates sense of responsibility and leadership skills in young minds. College Union also join hands with staff to ensure discipline within the campus .The college girl's hostel mess is also supervised by students themselves. NSS and NCC units in college, Departmental Associations also select student volunteers who would help the teachers in the smooth running of these bodies. All these measures ensure that the voice of students is heard and students are given platforms to express their views and concerns.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

18

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Department of Economics has a registered Alumni Association SNESA. It is registered under the Cooperative Society Act of Government of Kerala. The President of the society is an Alumni of the department and the Head of the Department access the Secretary. There are ten Executive members who are Alumni of the Department. The Alumni contributed RS. 9000 in the current academic year which was used for various student support activities.

Apart from this, the alumni of the departments of Chemistry and Zoology also contributes cash awards to the toppers of the UG passout batch every year. A cash award of Rs.3000 and a memento is given to the topper of UG Zoology every year by their alumni. A cash award of Rs.2000 is given to the topper of UG Chemistry

every year by their alumni.

In addition to the financial support, alumni also provides career guidance to the current students. During the pandemic, the department of Chemistry came up with an alumni interaction programme-RETRACE. The programme was conducted via google meet platform where the alumnus of the college interacted with the students about the career opportunities available for a BSc graduate. The alumni association of Zoology SNOZYS Alumni is also involved in organizing ERUDITE lecture series, where the alumnus of the department deliver sessions on current trends in the field of lifesciences.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1mCERDmy7yquOgxhcMnUNFRZQivYPKtCW/view?usp=share_link
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College aims at achieving the noble ideals of Sree Narayana Guru who exhorted us to "strive for the welfare of all without any discrimination on the basis of caste, creed or religion". The Guru was a Karmayogi who transformed the idealistic Advaita philosophy of his predecessors into a practical humanistic one by giving an ethical and social context to it. Imbibing the teachings of the great Guru such as "One Caste, One Religion, One God for Man", "Liberate oneself through education", "Humanness marks humanity", our College strives to mould generations in order

to free them from the evil shackles of casteism, bigotry, sectarianism and exploitation.

We consider education as an instrument to liberate the youth from stagnant thoughts, and also to facilitate socio-economic progress, political development, and moral, social and intellectual awakening in each student.

Students are admitted from all strata of society irrespective of caste, religion, gender or economic status. The college follows a well defined egalitarian and democratic mode of administration. It promotes curricular, extracurricular and extension activities of the college in consistent with the mission, vision and goals of the institution and grooms leadership skills and social commitment among teachers and students through various extension activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has an effective leadership structure which ensures decentralization and participative management. The management of the college is vested in the Sree Narayana Trusts. The Secretary of the Sree Narayana Trusts is the Manager of the college. A Regional Development Committee has been constituted to assist the Manager in the efficient coordination and internal management of the institution. The College Council, which comprises of various heads of departments, IQAC coordinator and Office Superintendent, is presided over by the Principal and takes all decisions regarding administrative and academic matters concerning the college, in consultation with various stakeholders. IQAC also has a prominent role in the smooth running of the college. It formulates the yearly action plan in association with various Heads of the department and College Level Monitoring Committee, monitors the teaching learning process, evaluates tutorial and mentoring activities and provides suggestions if needed. Competent and experienced

faculty members are given the charge of various clubs, cells and committees. College Union office bearers and Department Associations also ensure students' welfare and their active participation in various activities. The college also has an active Staff Association to ensure staff welfare and contribute towards the progress of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has created a strategic plan of 5 year duration to enhance various aspects related to student support mechanisms, teaching - learning process, research and extension facilities, infrastructure and learning resources etc. The previous plan ended in the year 2020 and the new plan was designed in the year 2020-21, keeping in mind the various requirements posed by the pandemic scenario. As per the new plan, ICT enabled teaching learning including blended learning, flipped classes, peer mentoring etc was given more thrust. It was decided to conduct more webinars. Digitization of documents was yet another area of focus. According to the strategic plan, students are to be given an awareness class and their service is to be used for digitization of documents in neighbouring areas. The institution strives hard to execute the strategic plan despite the hurdles posed by pandemic and post pandemic scenario.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Manager, Sree Narayana Trusts, regulates the functioning of the institution. The Regional Development Committee aids the management in college administration. The Principal, along with the College Council monitors the academic and administrative activities in the college including that of the college library and hostel. IQAC ensures institutional quality through various quality enhancement initiatives. College Level Monitoring Committee closely observes academic activities and offers guidance whenever needed. University Examinations are conducted by Examinations Superintendent. Internal Examinations are conducted by the SPEC Committee. Various clubs and committees carry forth extension activities under the guidance of faculty members. College Union is actively involved in upholding student interests. A Grievance Redressal Cell and ICC functions in the college to look into the complaints of staff and students. All recruitments are done in strict accordance with UGC Regulations and Kerala University Regulations. Promotion of teaching staff is done on the basis of UGC Regulations and the PBAS procedures laid down by the University of Kerala. All the staff in the college are bound to abide by the Kerala Service Rules, formulated by the Government of Kerala and The Kerala University Statutes on all matters pertaining to the service and conduct.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://drive.google.com/file/d/1GpEvPB1b-nxNw1fjo-JYhHvOpeRdqqMZ/view?usp=share_link
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

A cooperative store under a registered cooperative society functions in the college premises to offer stationary items to staff and students at a reasonable price. Photocopier service is also provided by the cooperative store. College canteen provides tasty and healthy food prepared in a hygienic environment to staff and students. There is a Staff Association to voice the concerns and suggestions of the teachers to higher authorities and resolve their problem. Drinking Water facility, Free Wi Fi facility, separate Parking Facility for staff vehicles, Gymnasium facility are also provided. N-List subscription is enabled so as to cater to the research needs of staff and students. Staff Association of the college helps in voicing out the concerns of the staff. Staff Association also provides medical aid whenever needed and arranges staff tour for recreation purpose. Staff association also provides financial aid to staff for paper presentations in seminars. Other statutory benefits like maternity leave, paternity leave, medical leave, PF loans, various insurance schemes are also offered for the staff

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend

conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A transparent and efficient performance appraisal system based on the Kerala Service Rules, Kerala University Regulations and UGC CAS guidelines operates in the institution. The staff are encouraged to excel themselves and enhance their qualifications and skills. Teachers are requested to maintain a work diary and are directed to make lesson plans and teaching plans. At the end of each semester, teachers are directed to submit portion completion statement. Principal and Heads of Department assess these details and evaluates the performance of each teacher. Teachers are also assessed by students through student feedback.

Each teacher has to submit duly filled Proforma and Promotion related documents forwarded by the concerned Head of the Department. These are scrutinized by the Principal and IQAC Coordinator. Promotion of teaching staff is done on the basis of UGC Regulations on Career Advancement Scheme and the PBAS procedures laid down by the University of Kerala. A selection/screening committee consisting of the Principal, IQAC Coordinator, University appointed external experts and management representatives evaluates the API scores of the teachers and forwards its decision to higher authorities.

The performance of non teaching staff is monitored via the Office Superintendent and reported to the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution manages all funds in a transparent and effective manner. Regular internal and external audits are conducted to monitor the utilization of funds. All government funds which require to be audited, and PTA and Management funds are audited. All the financial bills and accounts of the college are audited. The Head Accountant of the college diligently keeps account of Government funds on behalf of the Principal.

External audits can be divided into 3 types:

Accountant General's Audit is conducted to verify the utilization of all government funds, stock registers, PD accounts, cash register and recovery of pay and allowances.

Audit by The Deputy Director of Collegiate Education, Govt. of Kerala verifies Utilization of funds from State and Central governments, PD account, passbooks, bill books, cash book, non plan / Plan contingent bills, fee receipts, service books of staff, acquittance details, salary of guest lecturers, various stock registers and issue registers, bills of purchases including that of chemicals, books and equipment.

Auditing of Statement of Expenditure and Utilization details of various government and non government funds is also done by Chartered Accountants if required.

Internal auditing is done by faculty members as per the direction of the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2.05

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has an efficient strategy for mobilization of funds and optimal utilization of resources. At the commencement of every academic year, the College Council in tandem with IQAC and various academic and non academic committees like CLMC, CFOR, Library Advisory Committee, Purchase Committee analyses various requirement and formulates plans for fund mobilization and utilization.

Central government funds allocated through UGC, RUSA, DST FIST, various project funds, e-Grantz and scholarship funds, NSS and NCC funds, State government funds allocated through schemes like ASAP, WWS, SSP are the chief sources of fund. Apart from these funds, there is also PTA fund, Management Fund and contribution from teachers and alumni.

Central and State government funds are utilized for enhancing the academic and infrastructure facilities of the college. Such funds are used for purchase of library books, construction and renovation of building , lab maintenance, and purchase of

equipment etc. These funds are also used for organizing seminars, workshops, and conferences. Government funds are also used for scholarships and extension activities. Apart from these, the college also generates funds through teachers' contribution as in the case of KRIPA & Staff Association fund for the welfare of teachers and students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC plays a key role in formulating the quality assurance strategies and processes of the college. IQAC, after consulting with the various stakeholders of the institution, comes up with relevant measures to enhance the academic and non-academic realms of the institution, keeping in mind the strategic plan of the institution. Two examples of such quality assurance strategies are the orientation programme for freshers and the conduct of green audit.

Orientation Programme helps the students in getting familiarized with the skill development opportunities offered by the campus and empower them to handle any difficult predicament with great poise and confidence.

Green Audit helps to reduce environmental impact substantially and ensure efficient management of resources. Necessary changes are made if needed in accordance with the findings of green audit. Clubs are encouraged to engage in tree plantation drives, campus cleaning, collection and disposal of plastic waste, general awareness campaigns to supplement green audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

In the past few years, IQAC has taken great initiative in raising the academic and administrative standards of the institution. IQAC diligently observes the teaching learning scenario in the institution and steps in to enhance the standards whenever necessary. The pros and cons of various academic mechanisms are scrutinized regularly. The suggestions put forward by the NAAC peer team are also duly noted and kept in mind while implementing new mechanisms. Every year IQAC collects feedback from the students, regarding knowledge transaction. Feedback forms are given to students and are collected. The results of the students' feedback are conveyed to the teaching faculty through Principal. Suggestions and helpful guidance for improvement are given to the faculty if necessary. IQAC also collects student feedback regarding curriculum. IQAC also encourages departments to collect informal feedback through tutor - student interaction and PTA meetings. IQAC also took keen interest in initiating the automation process of its library resources. With the blessings of the college management, the institution entered into a contract with an external automation agency and initiated the automation process. All library resources were quantified and duly catalogued. Bibliographic details of all books were entered into the software system.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Envisaging the mission and vision of the college, based on the stance and preachings of Sree Narayana Guru, a gender-sensitized environment is maintained in all the aspects of college functioning. Initiatives to sensitize students on gender equity are imparted by various departments, clubs and organizations like Women's Study Unit, Women's Cell, WWS, NSS, NCC etc. The campus is fully secured with compound walls on all sides with 24 hours checking by security guards at the main gate. It is mandatory for the students enrolled in the college to wear ID cards on campus which is issued at the time of admission. The college has installed CCTV cameras in operation for 24 hours. Grievance redressal cell takes care of any grievances or complaints raised by the students in the campus and follow up action will be taken by the committee members. Regular patrolling and checking is conducted by the members of the discipline committee for any illegitimate activities inside the campus. The anti-ragging committee of the college has members from the college, Kerala Police, Local media and Civil administration. The counselling services given by qualified counsellor enable the students to release their personal stress and strains. Various programmes related to gender awareness, Wellness and hygiene classes etc are conducted. Two common restrooms are available for girl students, one associated with the washroom. The campus has sufficient number of toilets for both girls and boys. Incinerators are installed in toilets.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college follows an established waste management system, for handling diverse nature of wastes generated. The system is managed by a dedicated team of students, NSS units and a dedicated workforce of sweepers, cleaners etc. Solid waste management is efficiently done using the incinerator installed in the college campus. Organic compounds or the derivatives prepared in organic compound analysis are used in functional group identification experiments and element detection experiments. Virtual Lab experiments are given for repeating the experiments. Unused standard acid and alkali are used as link solutions in other volumetric experiments. A minimal e-waste generation is ensured by optimal and periodic maintenance of computers and other electronic peripherals. Damaged computers and peripherals are used to teach dismantling and assembling practices to students. Used batteries of UPS are exchanged under buyback policy. Old and used computers and peripherals are donated to Institutes conducting training and classes on hardware.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution upholds the teachings of the great visionary and social reformer Sree Narayana Guru who exhorted the public to follow the golden mantra of "One Caste, One Religion and One God for all Men". It ensures that the staff and students practice tolerance and harmony and respect all kinds of diversities. As part of our endeavour to promote diversity in campus, we admit students from socially and economically backward communities and provide them with quality education. We keep our doors open for disabled students and we have made our campus disable friendly by constructing ramps, providing scribes and installing screen reading softwares like JAWS and NVDA in the computers of our college library. Students from remote regions like Wayanad, Lakshadweep etc add to our student diversity. We make our students aware of the need to include needy and less privileged people in mainstream society through various initiatives like AIDS awareness programmes, participation in palliative care etc. Religious harmony is promoted by celebrating festivals like Onam and Christmas. All students participate in these celebrations regardless of their religion and caste. Teachings of Sree Narayana Guru are imparted through the Sree Narayana Guru Study Center. We also celebrate Unity Day to instill a sense of national integration irrespective of cultural, regional, linguistic, communal socioeconomic differences.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution ensures that the students are exposed to constitutional values and obligations through various programmes. They are also made to participate in training programmes and competitions pertaining to constitutional obligations. On 26 November 2020, Constitution Day was celebrated. Students read the preamble of the Indian

Constitution and took the Constitution Day pledge. The institution regularly celebrates Independence Day, Republic Day, Gandhi Jayanthi, Kargil Vijay Diwas to instill a sense of patriotism, a feeling of national integration and to remind them of their collective and individual responsibilities as citizens of India. Ananthakrishnan.P, a student of our college attended the Republic Daycamp at New Delhi.

On 31 st October 2020, our students celebrated Unity Day by taking the Unity Day pledge. Students dispensed their duties and responsibilities as ideal citizens by carrying out various community outreach programmes. Our students served as volunteers in Covid Task Force. Ten students participated in the ten day long awareness programme on Child Welfare Act and child protection jointly organized by NSS and Child Welfare Commission. They also took part in Swatch Bharat activities and carried forth their duty to keep their premises clean. Students also participated in various webinars pertaining to blood donation, disaster management, Aids awareness etc. In a bid to make them conscious of their fundamental duties towards the environment and the society in general, students were encouraged to celebrate World Environment Day, Girl Child Day, International Day against Abuse, Womens' Day etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/1rCMVB4VvFn1aFxFxKaohyhME7j0sdb-Um/view?usp=share_link
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In the year 2020-'21 NSS unit conducted various programmes in connection with international yoga day, women's day, NSS day and Gandhi Jayanthi, Children's day, Aids awareness day, constitution day, world environment day, Unity Day, Republic Day etc. NCC units also observed days like Kargil day, Gandhi Jayanthi, NCC day & Aids Day. Dept. of Politics organized a talk in connection with constitution day and Dept. of Malayalam observed Sugathakumari Remembrance Day. Dept. of Botany and Physics celebrated days like, world environment day, international mangrove day, space week and national science day this year. Founders' day was celebrated paying honor to the founder of S.N Colleges, Sri R. Sankar on 7/11/2020 by distributing awards for the toppers of UG and P.G classes.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

KRIPA:Being a rural institution majority of the students are from

the socially and economically weaker sections. The project began as an extension of the help to a section of students in college who are unable to bring lunch and skip breakfast. The teachers of various departments kept aside a fixed amount each month from their own salaries to help these students. Even though only mid-day meals were given in the first phase of the program that began in 2004, later on notebooks, stationary items, textbooks were also provided to the students. During the period of Covid pandemic, smartphones were given for students who couldn't afford one. In essence, the objective of the program is to find solutions according to the situations and by understanding the students' general and specific troubles. ORGANIC FARMING: Organic farming has been practised every year under the auspices of NSS, since 2015 with initial funding from the Krishi Bhavan of Mararikulam North Grama Panchayath and partial funding from the college. 50 cents of unused land was used for cultivation using natural fertilizers. Snake gourd, bitter gourd, lady's finger, brinjal, gram, pumpkin, spinach, cucumber etc. were cultivated. In addition, rice cultivation was carried out. The harvest is sold out in the campus and to the nearby shops.

In addition to this an initiative for digital empowerment was also started. PROJECT PAPYRUS another initiative by the E D club manufactured recycled hand made papers on a trial basis.

File Description	Documents
Best practices in the Institutional website	https://snccherthala.com/best-practices-web.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institutional distinctiveness is reflected in our pedagogical approach through which we mould and empower students from deprived communities and sections thereby transform them as the vanguards of reforms in their locality. Unlike other higher education institutions in our locality, most students of our college belong to socio-economically marginalised sections. These students also come from areas prone to natural calamity.

After being admitted to the institution, these students are moulded to become socially and morally responsible citizens, contributing towards the welfare of the society and environment they live in. The institution ensures that the students imbibe the values and ideals advocated by the great visionary Sri Narayana Guru. This is done through the activities of various clubs, committees and cells. Sree Narayana Guru Study Centre, for example, plays a major role to instill these values pertaining to our vision and mission among the students community.

These enlightened students are encouraged to constructively contribute towards the society through various social extension activities. The very students who come from deprived backgrounds are thus moulded to make a difference in the lives of their fellow citizens and society in general. They are trained to become active members of our community outreach programmes. This include environmental awareness programme, Swatchhatha programmes, COVID-19 awareness activities, blood donation camps, palliative care programmes, distribution of children's books, data collection for local bodies, energy conservation awareness programmes, etc.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college follows the CBCSS curriculum prescribed by the University of Kerala for the UG and PG courses.

A common timetable is set up by the CLMC for the conduct of classes. Teachers are allotted their respective classes by the HoD. Department meetings are convened at the commencement of every semester and a general teaching plan with regard to the completion of curriculum, CE are finalised. The teachers are required to make a class specific teaching plan for each semester in the teacher's diary. Every class has a tutor who keeps track of the students performance and makes arrangements for extra classes and remedial classes for deserving students. Tutorial meetings are conducted on a regular basis for each class where students discuss difficulties with the class tutor and possible rectification measures are explored. The students are evaluated continuously and their performance reported to their guardians through PTA meetings. For each semester the college conducts a general model exam through a committee (SPEC). Field visits, certificate courses, on the job training are offered as per the subject specific needs. The HOD's collect the portion completion certificate at the end of the semester from the respective faculty to ensure curriculum delivery.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is published by the University at the commencement of every academic year. In accordance with this, the college constitutes a college academic calendar, taking into account the specific regional circumstances and student

needs. The calendar is published under the supervision of the college calendar committee and the college level monitoring committee at the beginning of every academic year and provided to the students in a student's handbook. The college calendar prescribes the tentative period for allotting assignments and seminars as well the conduct of test papers, and publication of results of the evaluation. The College level monitoring committee in association with the Heads of the department makes sure that the college calendar is being adhered to.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

15

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1162

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The students are introduced to cross-cutting issues relevant to professional ethics , gender, human values, environment and sustainability through the curricular and extracurricular

activities. The papers like 'Management Concepts and Thoughts', 'Entrepreneurship Development' of BCom are instrumental in instilling Business ethics, values and ethics with regard to Management. 'Methodology and Perspectives of Zoology' offered in BSc Zoology focuses on creating an awareness with regard to the significance of ethics in Science as well as Intellectual Property Rights. B A Philosophy offers 'Applied Ethics' which emphasizes the need for holding a high degree of ethical values in day-to-day life.

The issues of Gender are being addressed very seriously by including courses on Gender as part of the curriculum. 'Dalithezhuth, Pennezhuth: Siddhanthavum Prayogavum', offered for the students of BA Malayalam intends to make students understand the socio-economic background and existence of a different culture in our society. 'Human Rights in India' of BA Political Science highlights the concepts of human rights, their evolution, and their importance in our society.

As part of the syllabus itself the concepts of Environment have been systematically introduced to the students pursuing graduation. Environmental Studies are offered to all UG students across the discipline.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

20

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1050

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
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File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

742

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

455

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

As the students admitted to the institution are heterogenous in terms of learning levels, the college has devised systematic mechanisms to implement effective teaching-learning strategies on the basis of the learning levels of students. In the tutorial system; the tutor analyses the academic history and personal background of the students and guide them in the required manner. However due to the lockdown set up in the state due to covid pandemic, the college functioned exclusively in the online mode for the students from June 2020 to December 2020 and shifted to the hybrid mode from January 2021. Due to the lack of available facilities for physical assessment of the learning levels of students, online test, both MCQs and descriptive were conducted periodically. The results of these tests were compiled by the class tutors to identify slow and advanced learners. Classes were taken in the live mode with a prior scheduled time table as well as recorded classes were provided to the students. For the advanced learners, webinars were organised by the respective departments as well as they were encouraged to attend webinars organised by various institutions so as to cater to their advanced needs. In the case of slow learners, additional video tutorials created by the faculty of college as well as those already available in the internet were provided to better their understanding of the subject. College level internal examinations were conducted in the online mode periodically under the auspices of Student Performance Evaluation Committee (SPEC).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1862	76

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The academic year 2020-21, in the wake of the pandemic was a challenging year in terms of teaching and learning. Despite the challenges, the teachers and students found a way to rise to the occasion by switching on to the online mode of learning quite swiftly. All students of our college were brought within the ambit of online education. Smart phones were also provided to the students with economically weaker or vulnerable background in order to ensure their access to online education. In addition to the online mode conventional learning, opportunities for experiential learning was also given in the online mode. The science departments made use of the virtual lab facility available in collaboration with the Amritha University. Virtual tours of IIT Madras was arranged for the students of Physics department. The inter-department competitions conducted by the department of Malayalam in connection with the literary week was an experience in participative learning for the students. All the departments made sure that mandatory student project was conducted and completed despite the covid -19 restrictions thereby training the students in problem solving methodologies. In spite of the pandemic restriction, the certificate courses offered in the college were conducted to enhance the student learning.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution has a smart class-room and the teaching-learning process has also been supported by the use of LED Projectors and power point presentations. The campus has a 24 x 7 high speed Wi fi connectivity. This internet facility has been availed by the teachers for online references and for accessing web resources.

Teachers used Google Meet for conducting live online classes when the offline classes were suspended due to Covid 19 pandemic. Notes and study materials as well as recorded lectures were also circulated through Google Classroom and Telegram channels. The college library has also been equipped with ICT enabled tools like N-List for accessing online books and journals. Also the institution encourages teachers and students to make use of free and open source softwares. In order to effectively handle ICT enabled tools and services, the teachers of the institution attended IT oriented refresher and other short term courses. The department of Computer Science conducted a training programme (Training Programmes on LMS Platforms and Google Classrooms) for teachers in order to carry out online classes more effectively. Virtual tours and experiments have been conducted by all science departments with the help of ICT infrastructure.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

76

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

76

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

36

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

575	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File
2.5 - Evaluation Process and Reforms	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.	
<p>Sree Narayana College, Cherthala follows Choice based credit and semester system of the University of Kerala. It requires continuous evaluation of the students' progress through internal assessment, carried out through test papers, assignments and seminars as well as attendance. The college level monitoring committee CLMC has prescribed an academic calendar which includes the tentative dates for the internal test papers, assignments, seminars etc.</p> <p>The students are given an orientation course regarding the college code of conduct, structure of the course to which they are admitted to, the scheme of the course including the continuous evaluation mechanism and the external examination. The CLMC working with the HoDs make sure that every student has attended the required number of test papers, assignments, and seminars. A general model exam is conducted by the student performance evaluation committee (SPEC). The departments provide the question papers. Answer sheets are returned to the respective departments for evaluation.</p> <p>The results of the continuous evaluation are made available to the respective students and their grievances are addressed initially at the department level. Pending grievances are forwarded to CLMC. The marks are uploaded to the university only after ascertaining that the students are convinced about their CE marks.</p>	

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/drive/folders/1lkxs7BnXyda9hRvzVtYE8pc0imWdx2vE?usp=share_link

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institution has a college level monitoring committee as well as department level monitoring committee for addressing the academic grievances of the students. Any grievance in the internal examination, such as inability to attend the internal exam on the exam date, discrepancies in the evaluation of answer paper etc are required to be reported to the class tutor. The class tutor working with the HoD makes arrangement to address the grievance. In case the grievance could not be addressed at the department level, it is put before the CLMC which would take up the grievance and work to solve it in a timely manner. The final CE mark sheet which is to be sent to the University is made available to the concerned students and only after the student's consent is received it is sent to the University.

Even during the pandemic scenario, the college had ensured that there were no discrepancies regarding the marks of the internal examinations. The marks were intimated to the students through whatsapp groups by the concerned tutors. Discrepancies if any, were rectified by the tutor and HoD. Due to the prevailing pandemic situation, the students were allotted time schedule to come to the college and verify their CE marks before it was sent to the University.

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/drive/folders/1CqJa-SvECsQF6dION_3f7Xm224CCqU5Y?usp=share_link

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are

stated and displayed on website and communicated to teachers and students.

The institution is affiliated to the University of Kerala and the programmes offered in the college are prescribed by the University. University of Kerala has adopted the the Learning Outcomes-based Curriculum Framework (LOCF) prescribed by the UGC making the curriculum. student centric, interactive, and outcome-oriented with well-defined aims, objectives and goals to achieve. The university has devised the POs, PSOs, and COs of each course after conducting teacher training workshops and in consultation with academic experts in higher education. The academic bodies of the university had revised the syllabus of a majority of the programmes offered to make them out come based. The University has published the outcome based syllabus and the same for all the programmes offered in the college is displayed in the college website. Initially on the implementation of the Out-come based syllabus, the teachers were notified of the revised syllabus on the direction of the university. The teachers were directed to make the students aware of the significance, aims, objectives and goals of the syllabus and engage the classes accordingly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://drive.google.com/file/d/1-wmSbl4mZ2OF2HqRa_XfyU8iMIL38qQ-/view?usp=share_link
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

To measure the attainment of course objectives, tutors analyse the results at the end of each semester and compile at the end of the programme .

Tutors also keep a track on the progression details of under graduate and post graduate programmes. Tutors also document the higher education and career progression of students of each outgoing batch.

Continuous evaluation measures used for CO, PO, PSO attainment :

As part of continuous evaluation, internal examination is conducted in a centralised manner and valued answer scripts are handed over to the students.

Assignments are given to the students with a view to develop their problem solving skills and project implementation skills. The topics are chosen with the course objectives in mind.

The presentation skills of the students are tested through student seminars and they are encouraged to use ICT in preparing and presenting seminars. The learners are graded on the basis of their performance and involvement. The topics for the seminars are selected from the curriculum and are designed to guide the students towards attaining the programme objectives.

Projects, field visits, viva and practical skill evaluations are also indicators for the programme and course outcome attainment evaluation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

242

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://snccherthala.com/feedback-report-and-action-taken.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

24.74208

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Organic farming has been practised every year under the auspices of NSS , since 2015. The project was undertaken with financial assistance from the Krishi Bhavan of Mararikulam North Grama Panchayath and partial funding from the college. 50cents of unused land was used for cultivation using natural fertilizers .During the year 2020-21, snake gourd, bitter gourd, lady's finger, brinjal, yard long bean, amaranthus, cucumber, corn and tapioca were cultivated. The pesticide free harvest was sold out in the campus and also to the nearby shops. Tapioca was converted to value added products such as dried tapioca and tapioca flour and sold in the campus.

In addition, indigenous rice cultivation known 'Karanelkrishi', as was carried out in the open area of the college campus. The land area for rice cultivation was

prepared by adding organic manure and lime to the soil. Only traditional methods were employed for the preparation of the land, sowing seeds, removal of weeds, harvesting, threshing and winnowing. The rice so cultivated was in demand among the staff and students of the college.

Students of our institution synthesised soaps and detergents. The products were sold among the staff and students of the college. Apart from these hand made paper making was also started on a trial basis by the students under the banner "Project Papyrus".

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

19

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Even during the covid pandemic, the faculty and students of

the college were engaged in extension activities and community service. The Department of Chemistry had prepared hand sanitizer and distributed to the society. This initiative was taken as the part of Break the chain activity to prevent the spread of Corona virus .The Department in association with NSS units distributed the sanitizer to nearby public places like Bank, Panchayath and police station. To make the community aware of the pandemic and its security measures, our students under the auspices of N S S units made an awareness painting on the wall of the kanjikuzhi block panchayat office, where the college is located. The students also volunteered in the covid cell and quarantine centres of the local self-government. The NCC unit in association with the Rotary Club made 4500 masks and distributed to the police and fishermen. The students of the college under the guidance of NSS units, volunteered for the service of palliative patients as well as donated wheel chairs and water beds for the needy. The NSS units of the college, led the students in Swach Bharath drive such as Cleaning of the nearby locality of Karthikapally panchayat as well as KSRTC bus cleaning drive. Various tree plantation drives were also conducted by the students under the 1K girls indep coy.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

31

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1172

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

38

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The college is located in a Rural Area and is on National Highway 66. The campus is spread over 25 acres of land with a built up area of 8528.56 square metre. The college offers 12 UG, 6 PG, and 1 research programme. There are sixteen departments, forty seven classrooms, six laboratories, three computer labs, one research room, one museum, one Digital Seminar Hall, two ICT enabled conference Halls, one auditorium as well as a central library, to support the

entire academic needs. All classrooms are well ventilated, furnished with green/black/white boards with adequate furniture. Six classrooms, serving as examination halls are equipped with CCTV facilities. All departments have ICT enabled classrooms and are equipped with computers, printers and Wi-Fi facilities. There are fourteen ICT enabled classrooms. The college has well equipped laboratories to meet the curriculum requirements. The college is supported by DBT-STAR college scheme and received financial assistance from DST- FIST and RUSA, which has augmented the facilities of the college. The language lab improves the language proficiency of students. There is a central library with a good collection of 37,231 books.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://drive.google.com/drive/folders/1yDiuIjwwOdFysadoyPcEvIh1UbxluLsg?usp=sharing

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a rich history in cultural activities with several achievements in dance, music, drama and literary events. The auditorium serves as a platform for cultural activities. Various Committees such as Literary & Debate club, Music Club, Film & Media club has been constituted by the college to mould the creativity of students and provide them with ample exposure to various realms of arts and media. The Arts day, College day and departmental association activities as well as other cultural events which are organized on special occasions like Onam, Christmas and Keralapiravi provide a platform for the students to showcase their talents. The college offers various facilities to develop the physical capabilities of students. The college has a physical education department with two permanent faculty members. Students are given proper training for outdoor sports events such as Cricket, Football, Kho-Kho, Kabaddi, Badminton, Taekwondo, Volleyball and Athletics. The gymnasium ensures healthy body, mind and spirit among students. Playing kits for games such as carom board and chess; sports events such as cricket and football as well

as all athletic events excluding pole vault are made available for students. Annual sports meet is usually conducted and deserving students are given sufficient support to participate in intercollegiate, inter university and other sports competitions. The students of the college bagged prizes in inter - collegiate events both individually and as team.

However due to the pandemic restrictions imposed in the state, cultural and sports events of the college were not conducted offline during this academic year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://drive.google.com/drive/folders/liqRduuDDA3W3ysOTphYBk4elVgZd68-F?usp=sharing

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

18

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

26.24

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- The library was automated in 2020 with the Open Source Integrated Library Management System, KOHA 20.11 version, facilitating automation of circulation, cataloguing, Online Public Access Catalogue (OPAC), and Label printing. The library is Wi-Fi enabled and also 3 internet connected computer terminals for library users. The library has a collection of 37,231 books, 20 journals and 11 periodicals, 6 newspapers including 2 English and 4 regional language ones, N-LIST (National Library and Information Services Infrastructure for scholarly Content) which provide access from anywhere, more than 6000 e-journals and above 3 million e-books. Open access system is followed for borrowing books. The Library Committee with the Principal as Chairman, Librarian as Secretary, and five nominated faculty members function to safeguard the interests of all sections of library users. The library is kept open all working days from 9.30 am to 4.30 pm, except second Saturday, Sunday and public holidays.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://drive.google.com/drive/folders/1YRlObT3tBeWmaGvtc5KFknWG1BuSTCYS?usp=sharing

4.2.2 - The institution has subscription for the following e-resources e-journals e-

A. Any 4 or more of the above

ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.60

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)
4.2.4.1 - Number of teachers and students using library per day over last one year

64

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has a well functioning IT infrastructure spread over departments, administrative sections, library, research room, Principals chamber, IQAC room, computer labs, room of Chief Superintendent of Examinations, seminar and conference halls. These facilities are well managed and updated in accordance with the requirements of the students, teachers and administrative sections. The college improves the bandwidth from time to time, upgrades hardware, service providers and fibre networks. The powersupply in the computer lab is protected with two 5 KVA inverters and that in library by another 1 KVA inverter. Other ICT facilities are protected by a dedicated UPS system.

In the wake of covid-19 pandemic, online classes were introduced and to support this, the college upgraded the internet connection to a fibre optic one with a speed of 40 MBPS, offered by BSNL in 2021. In addition the college set up a media and Lecture Capturing system to facilitate online classes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

93

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

11.92

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance of general facilities of the college such as Auditorium, Seminar Hall, Conference Hall, Media room with Lecture Capturing System, classrooms, Laboratories, Student's rest rooms, Computer labs, Womens amenity centre etc. are maintained and monitored by The Regional Development Council RDC appointed by college management. The RDC comprising of President, convener, treasurer and 10 executive members including the college Principal monitors the maintenance of Electrical works, plumbing works infrastructural facilities in classrooms ;maintenance of generators for ensuring an uninterrupted power supply when required. Cleaning of classrooms and laboratories are done by

supporting staff appointed by the college. Courtyard and garden of the college are well maintained by the gardener who is appointed by the college. The civil works of the playgrounds are annually done with the help of college RDC and PTA. The college has constituted a Planning and Purchase committee to make arrangements for procuring the necessary physical, academic and support facilities for all the departments, each academic year. The CCTV cameras, generator and the computers in the Principal's chamber and Chief Superintendent's office are provided with AMC.

The laboratories of the college as well as the physical education department are each allotted (from the office) a support staff to maintain its facilities. The Librarian assisted by a supporting staff will monitor the routine activities of the library system. She will report the maintenance required for the proper functioning of the library on time and discuss the matter with college council and Library Committee for making sufficient arrangements.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1384

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

10

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

185

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

185

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year**

5.2.1.1 - Number of outgoing students placed during the year

23

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

75

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

10

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

17

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college follows the Presidential system prescribed by the University of Kerala for electing the student governing body. Every class elects two class representatives, one female and one male. The various class representatives elect from themselves the members of the college Union - Union Chairman, General Secretary, Arts Club Secretary, Magazine Editor, Lady representative and two University Union representatives. A faculty is given charge as 'Faculty advisor to the Union' to

monitor and guide the activities of the College Union. The college union takes active interest in the welfare of students and promotes their creative expression. They conduct various competitions to nurture the talents of students. They also celebrate various festive occasions to honour the cultural richness of our state and to inculcate a feeling of brotherhood and togetherness among students. The union also takes active interest in making the students aware of contemporary socio-political situation and inculcates sense of responsibility and leadership skills in young minds. College Union also join hands with staff to ensure discipline within the campus .The college girl's hostel mess is also supervised by students themselves. NSS and NCC units in college, Departmental Associations also select student volunteers who would help the teachers in the smooth running of these bodies. All these measures ensure that the voice of students is heard and students are given platforms to express their views and concerns.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

18

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Department of Economics has a registered Alumini Association SNESA. It is registered under the Cooperative Society Act of Government of Kerala. The President of the society is an Alumini of the department and the Head of the Department access the Secratary. There are ten Executive members who are Alumini of the Department. The Alumini contributed RS. 9000 in the current academic year which was used for various student support activities.

Apart from this, the alumni of the departments of Chemistry and Zoology also contributes cash awards to the toppers of the UG passout batchevery year. A cash award of Rs.3000 and a memento is given to the topper of UG Zoology every year by their alumni. A cash award of Rs.2000 is given to the topper of UG Chemistry every year by their alumni.

In addition to the financial support, alumini also provides career guidance to the current students. During the pandemic, the department of Chemistry came up with an alumini interaction programme-RETRACE. The programme was conducted via google meet platform where the aluminus of the college interacted with the students about the career opportunities availabe for a BSc graduate.The alumni association ofZoology SNOZYS Alumini is also involved in organizing ERUDITE lecture series, where the alumnus of the department deliver sessions on current trends in the field of lifesciences.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1mCERDmy7yquOgxhcMnUNFRZQivYPKtCW/view?usp=share_link
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College aims at achieving the noble ideals of Sree Narayana Guru who exhorted us to "strive for the welfare of all without any discrimination on the basis of caste, creed or religion". The Guru was a Karmayogi who transformed the idealistic Advaita philosophy of his predecessors into a practical humanistic one by giving an ethical and social context to it. Imbibing the teachings of the great Guru such as "One Caste, One Religion, One God for Man", "Liberate oneself through education", "Humanness marks humanity", our College strives to mould generations in order to free them from the evil shackles of casteism, bigotry, sectarianism and exploitation.

We consider education as an instrument to liberate the youth from stagnant thoughts, and also to facilitate socio-economic progress, political development, and moral, social and intellectual awakening in each student.

Students are admitted from all strata of society irrespective of caste, religion, gender or economic status. The college follows a well defined egalitarian and democratic mode of administration. It promotes curricular, extracurricular and extension activities of the college in consistent with the

mission, vision and goals of the institution and grooms leadership skills and social commitment among teachers and students through various extension activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has an effective leadership structure which ensures decentralization and participative management. The management of the college is vested in the Sree Narayana Trusts. The Secretary of the Sree Narayana Trusts is the Manager of the college. A Regional Development Committee has been constituted to assist the Manager in the efficient coordination and internal management of the institution. The College Council, which comprises of various heads of departments, IQAC coordinator and Office Superintendent, is presided over by the Principal and takes all decisions regarding administrative and academic matters concerning the college, in consultation with various stakeholders. IQAC also has a prominent role in the smooth running of the college. It formulates the yearly action plan in association with various Heads of the department and College Level Monitoring Committee, monitors the teaching learning process, evaluates tutorial and mentoring activities and provides suggestions if needed. Competent and experienced faculty members are given the charge of various clubs, cells and committees. College Union office bearers and Department Associations also ensure students' welfare and their active participation in various activities. The college also has an active Staff Association to ensure staff welfare and contribute towards the progress of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has created a strategic plan of 5 year duration to enhance various aspects related to student support mechanisms, teaching - learning process, research and extension facilities, infrastructure and learning resources etc. The previous plan ended in the year 2020 and the new plan was designed in the year 2020-21, keeping in mind the various requirements posed by the pandemic scenario. As per the new plan, ICT enabled teaching learning including blended learning, flipped classes, peer mentoring etc was given more thrust. It was decided to conduct more webinars. Digitization of documents was yet another area of focus. According to the strategic plan, students are to be given an awareness class and their service is to be used for digitization of documents in neighbouring areas. The institution strives hard to execute the strategic plan despite the hurdles posed by pandemic and post pandemic scenario.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Manager, Sree Narayana Trusts, regulates the functioning of the institution. The Regional Development Committee aids the management in college administration. The Principal, along with the College Council monitors the academic and administrative activities in the college including that of

the college library and hostel. IQAC ensures institutional quality through various quality enhancement initiatives. College Level Monitoring Committee closely observes academic activities and offers guidance whenever needed. University Examinations are conducted by Examinations Superintendent. Internal Examinations are conducted by the SPEC Committee. Various clubs and committees carry forth extension activities under the guidance of faculty members. College Union is actively involved in upholding student interests. A Grievance Redressal Cell and ICC functions in the college to look into the complaints of staff and students. All recruitments are done in strict accordance with UGC Regulations and Kerala University Regulations. Promotion of teaching staff is done on the basis of UGC Regulations and the PBAS procedures laid down by the University of Kerala. All the staff in the college are bound to abide by the Kerala Service Rules, formulated by the Government of Kerala and The Kerala University Statutes on all matters pertaining to the service and conduct.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://drive.google.com/file/d/1GpEvPB_lb-nxNwlfjo-JYhHvOpeRdqgMZ/view?usp=share_link
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

A cooperative store under a registered cooperative society functions in the college premises to offer stationary items to staff and students at a reasonable price. Photocopier service is also provided by the cooperative store. College canteen provides tasty and healthy food prepared in a hygienic environment to staff and students. There is a Staff Association to voice the concerns and suggestions of the teachers to higher authorities and resolve their problem. Drinking Water facility, Free Wi Fi facility, separate Parking Facility for staff vehicles, Gymnasium facility are also provided. N-List subscription is enabled so as to cater to the research needs of staff and students. Staff Association of the college helps in voicing out the concerns of the staff. Staff Association also provides medical aid whenever needed and arranges staff tour for recreation purpose. Staff association also provides financial aid to staff for paper presentations in seminars. Other statutory benefits like maternity leave, paternity leave, medical leave, PF loans, various insurance schemes are also offered for the staff

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes

viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

28

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A transparent and efficient performance appraisal system based on the Kerala Service Rules, Kerala University Regulations and UGC CAS guidelines operates in the institution. The staff are encouraged to excel themselves and enhance their qualifications and skills. Teachers are requested to maintain a work diary and are directed to make lesson plans and teaching plans. At the end of each semester, teachers are directed to submit portion completion statement. Principal and Heads of Department assess these details and evaluates the performance of each teacher. Teachers are also assessed by students through student feedback.

Each teacher has to submit duly filled Proforma and Promotion related documents forwarded by the concerned Head of the Department. These are scrutinized by the Principal and IQAC Coordinator. Promotion of teaching staff is done on the basis of UGC Regulations on Career Advancement Scheme and the PBAS procedures laid down by the University of Kerala. A selection/screening committee consisting of the Principal, IQAC Coordinator, University appointed external experts and management representatives evaluates the API scores of the teachers and forwards its decision to higher authorities.

The performance of non teaching staff is monitored via the Office Superintendent and reported to the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution manages all funds in a transparent and effective manner. Regular internal and external audits are conducted to monitor the utilization of funds. All government funds which require to be audited, and PTA and Management funds are audited. All the financial bills and accounts of the college are audited. The Head Accountant of the college diligently keeps account of Government funds on behalf of the Principal.

External audits can be divided into 3 types:

Accountant General's Audit is conducted to verify the utilization of all government funds, stock registers, PD accounts, cash register and recovery of pay and allowances.

Audit by The Deputy Director of Collegiate Education, Govt. of Kerala verifies Utilization of funds from State and Central governments, PD account, passbooks, bill books, cash book, non plan / Plan contingent bills, fee receipts, service books of staff, acquittance details, salary of guest lecturers, various stock registers and issue registers, bills of purchases including that of chemicals, books and equipment.

Auditing of Statement of Expenditure and Utilization details of various government and non government funds is also done by Chartered Accountants if required.

Internal auditing is done by faculty members as per the direction of the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2.05

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has an efficient strategy for mobilization of funds and optimal utilization of resources. At the commencement of every academic year, the College Council in tandem with IQAC and various academic and non academic committees like CLMC, CFOR, Library Advisory Committee, Purchase Committee analyses various requirement and formulates plans for fund mobilization and utilization.

Central government funds allocated through UGC, RUSA, DST FIST, various project funds, e-Grantz and scholarship funds, NSS and NCC funds, State government funds allocated through schemes like ASAP, WWS, SSP are the chief sources of fund. Apart from these funds, there is also PTA fund, Management Fund and contribution from teachers and alumni.

Central and State government funds are utilized for enhancing

the academic and infrastructure facilities of the college. Such funds are used for purchase of library books, construction and renovation of building, lab maintenance, and purchase of equipment etc. These funds are also used for organizing seminars, workshops, and conferences. Government funds are also used for scholarships and extension activities. Apart from these, the college also generates funds through teachers' contribution as in the case of KRIPA & Staff Association fund for the welfare of teachers and students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC plays a key role in formulating the quality assurance strategies and processes of the college. IQAC, after consulting with the various stakeholders of the institution, comes up with relevant measures to enhance the academic and non-academic realms of the institution, keeping in mind the strategic plan of the institution. Two examples of such quality assurance strategies are the orientation programme for freshers and the conduct of green audit.

Orientation Programme helps the students in getting familiarized with the skill development opportunities offered by the campus and empower them to handle any difficult predicament with great poise and confidence.

Green Audit helps to reduce environmental impact substantially and ensure efficient management of resources. Necessary changes are made if needed in accordance with the findings of green audit. Clubs are encouraged to engage in tree plantation drives, campus cleaning, collection and disposal of plastic waste, general awareness campaigns to supplement green audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

In the past few years, IQAC has taken great initiative in raising the academic and administrative standards of the institution. IQAC diligently observes the teaching learning scenario in the institution and steps in to enhance the standards whenever necessary. The pros and cons of various academic mechanisms are scrutinized regularly. The suggestions put forward by the NAAC peer team are also duly noted and kept in mind while implementing new mechanisms. Every year IQAC collects feedback from the students, regarding knowledge transaction. Feedback forms are given to students and are collected. The results of the students' feedback are conveyed to the teaching faculty through Principal. Suggestions and helpful guidance for improvement are given to the faculty if necessary. IQAC also collects student feedback regarding curriculum. IQAC also encourages departments to collect informal feedback through tutor - student interaction and PTA meetings. IQAC also took keen interest in initiating the automation process of its library resources. With the blessings of the college management, the institution entered into a contract with an external automation agency and initiated the automation process. All library resources were quantified and duly catalogued. Bibliographic details of all books were entered into the software system.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);

C. Any 2 of the above

Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Envisaging the mission and vision of the college, based on the stance and preachings of Sree Narayana Guru, a gender-sensitized environment is maintained in all the aspects of college functioning. Initiatives to sensitize students on gender equity are imparted by various departments, clubs and organizations like Women's Study Unit, Women's Cell, WWS, NSS, NCC etc. The campus is fully secured with compound walls on all sides with 24 hours checking by security guards at the main gate. It is mandatory for the students enrolled in the college to wear ID cards on campus which is issued at the time of admission. The college has installed CCTV cameras in operation for 24 hours. Grievance redressal cell takes care of any grievances or complaints raised by the students in the campus and follow up action will be taken by the committee members. Regular patrolling and checking is conducted by the members of the discipline committee for any illegitimate activities inside the campus. The anti-ragging committee of the college has members from the college, Kerala Police,

Local media and Civil administration. The counselling services given by qualified counsellor enable the students to release their personal stress and strains. Various programmes related to gender awareness, Wellness and hygiene classes etc are conducted. Two common restrooms are available for girl students, one associated with the washroom. The campus has sufficient number of toilets for both girls and boys. Incinerators are installed in toilets.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college follows an established waste management system, for handling diverse nature of wastes generated. The system is managed by a dedicated team of students, NSS units and a dedicated workforce of sweepers, cleaners etc. Solid waste management is efficiently done using the incinerator installed in the college campus. Organic compounds or the derivatives prepared in organic compound analysis are used in

functional group identification experiments and element detection experiments. Virtual Lab experiments are given for repeating the experiments. Unused standard acid and alkali are used as link solutions in other volumetric experiments. A minimal e-waste generation is ensured by optimal and periodic maintenance of computers and other electronic peripherals. Damaged computers and peripherals are used to teach dismantling and assembling practices to students. Used batteries of UPS are exchanged under buyback policy. Old and used computers and peripherals are donated to Institutes conducting training and classes on hardware.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft

C. Any 2 of the above

copies of reading material, screen reading	
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File
7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).	
<p>The institution upholds the teachings of the great visionary and social reformer Sree Narayana Guru who exhorted the public to follow the golden mantra of "One Caste, One Religion and One God for all Men". It ensures that the staff and students practice tolerance and harmony and respect all kinds of diversities. As part of our endeavour to promote diversity in campus, we admit students from socially and economically backward communities and provide them with quality education. We keep our doors open for disabled students and we have made our campus disable friendly by constructing ramps, providing scribes and installing screen reading softwares like JAWS and NVDA in the computers of our college library. Students from remote regions like Wayanad, Lakshadweep etc add to our student diversity. We make our students aware of the need to include needy and less privileged people in mainstream society through various initiatives like AIDS awareness programmes, participation in palliative care etc. Religious harmony is promoted by celebrating festivals like Onam and Christmas. All students participate in these celebrations regardless of their religion and caste. Teachings of Sree Narayana Guru are imparted through the Sree Narayana Guru Study Center. We also celebrate Unity Day to instill a sense of national integration irrespective of cultural, regional, linguistic, communal socioeconomic differences.</p>	

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution ensures that the students are exposed to constitutional values and obligations through various programmes. They are also made to participate in training programmes and competitions pertaining to constitutional obligations. On 26 November 2020, Constitution Day was celebrated. Students read the preamble of the Indian Constitution and took the Constitution Day pledge. The institution regularly celebrates Independence Day, Republic Day, Gandhi Jayanthi, Kargil Vijay Diwas to instill a sense of patriotism, a feeling of national integration and to remind them of their collective and individual responsibilities as citizens of India. Ananthakrishnan.P, a student of our college attended the Republic Daycamp at New Delhi.

On 31 st October 2020, our students celebrated Unity Day by taking the Unity Day pledge. Students dispensed their duties and responsibilities as ideal citizens by carrying out various community outreach programmes. Our students served as volunteers in Covid Task Force. Ten students participated in the ten day long awareness programme on Child Welfare Act and child protection jointly organized by NSS and Child Welfare Commission. They also took part in Swach Bharat activities and carried forth their duty to keep their premises clean. Students also participated in various webinars pertaining to blood donation, disaster management, Aids awareness etc. In a bid to make them conscious of their fundamental duties towards the environment and the society in general, students were encouraged to celebrate World Environment Day, Girl Child Day, International Day against Abuse, Womens' Day etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/1rCMVB4VvFn1aFxKaohyhME7j0sdb-_Um/view?usp=share_link
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In the year 2020-'21 NSS unit conducted various programmes in connection with international yoga day, women's day, NSS day and Gandhi Jayanthi, Children's day, Aids awareness day, constitution day, world environment day, Unity Day, Republic Day etc. NCC units also observed days like Kargil day, Gandhi Jayanthi, NCC day & Aids Day. Dept. of Politics organized a

talk in connection with constitution day and Dept. of Malayalam observed Sugathakumari Remembrance Day. Dept. of Botany and Physics celebrated days like, world environment day, international mangrove day, space week and national science day this year. Founders' day was celebrated paying honor to the founder of S.N Colleges, Sri R. Sankar on 7/11/2020 by distributing awards for the toppers of UG and P.G classes.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

KRIPA:Being a rural institution majority of the students are from the socially and economically weaker sections. The project began as an extension of the help to a section of students in college who are unable to bring lunch and skip breakfast. The teachers of various departments kept aside a fixed amount each month from their own salaries to help these students. Even though only mid-day meals were given in the first phase of the program that began in 2004, later on notebooks, stationary items, textbooks were also provided to the students. During the period of Covid pandemic, smartphones were given for students who couldn't afford one. In essence, the objective of the program is to find solutions according to the situations and by understanding the students' general and specific troubles.

ORGANIC FARMING:Organic farming has been practised every year under the auspices of NSS, since 2015 with initial funding from the Krishi Bhavan of Mararikulam North Grama Panchayath and partial funding from the college. 50 cents of unused land was used for cultivation using natural fertilizers. Snake gourd, bitter gourd, lady's finger, brinjal, gram, pumpkin, spinach, cucumber etc. were cultivated. In addition, rice cultivation was carried out. The harvest is sold out in the campus and to the nearby shops.

In addition to this an initiative for digital empowerment was also started. PROJECT PAPYRUS another initiative by the E D club manufactured recycled hand made papers on a trial basis .

File Description	Documents
Best practices in the Institutional website	https://snccherthala.com/best-practices-web.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institutional distinctiveness is reflected in our pedagogical approach through which we mould and empower students from deprived communities and sections thereby transform them as the vanguards of reforms in their locality. Unlike other higher education institutions in our locality, most students of our college belong to socio-economically marginalised sections. These students also come from areas prone to natural calamity.

After being admitted to the institution, these students are moulded to become socially and morally responsible citizens, contributing towards the welfare of the society and environment they live in. The institution ensures that the students imbibe the values and ideals advocated by the great visionary Sri Narayana Guru. This is done through the activities of various clubs, committees and cells. Sree Narayana Guru Study Centre, for example, plays a major role to instill these values pertaining to our vision and mission among the students community.

These enlightened students are encouraged to constructively contribute towards the society through various social extension activities. The very students who come from deprived backgrounds are thus moulded to make a difference in the lives of their fellow citizens and society in general. They are trained to become active members of our community outreach programmes. This include environmental awareness programme, Swatchhatha programmes, COVID-19 awareness

activities, blood donation camps, palliative care programmes, distribution of children's books, data collection for local bodies, energy conservation awareness programmes, etc.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- To conduct webinars, advanced learning seminar series and exhibitions.
- To conduct orientation programme for first year FDP students.
- Gender Audit
- Student feedback on institutional ambience to be collected.
- Development programmes for students and faculty.
- To conduct workshops for teachers and students in emerging fields of various disciplines.
- Submission of proposals for upgrading PG departments as Research Centres.
- Skill Development Programmes to be conducted.
- Start ups to be initiated in whichever possible disciplines.
- Training Programmes for non teaching staff to be conducted.
- ICT infrastructure to be enhanced.
- More MoUs to be signed with institutes.
- Community Science Projects to be initiated.
- Teaching learning strategies to be modified.