



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		SREE NARAYANA COLLEGE, CHERTHALA
Name of the head of the Institution		Dr.P N Shaji
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04782864197
Mobile no.		9447464449
Registered Email		snccherthala@gmail.com
Alternate Email		turn2shaji@gmail.com
Address		S N Puram P O
City/Town		Cherthala
State/UT		Kerala
Pincode		688582
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr.Sangeetha P M
Phone no/Alternate Phone no.	04782864197
Mobile no.	9496113958
Registered Email	iqacsnc@gmail.com
Alternate Email	pmsangeetha08@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.sncollegecherthala.in/ssr/aqr2018.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.sncollegecherthala.in/ssr/se-m-plan-2019-20.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	A	3.01	2015	15-Nov-2015	14-Nov-2020

6. Date of Establishment of IQAC

01-Jun-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Model NET Exam in association with APT	13-Jun-2019 1	12
Orientation for first	12-Aug-2020	534

years	1
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Sree Narayana College	FIST	DST	2019 365	9250000
Botany & Zoology	WED	KSCSTE	2019 1	12000
Zoology	Swatch Nirmal Tat Abhiyaan	MoEFCC	2019 7	500000
Zoology	Urjakiran	CED & EMC	2019 5	19000
Sree Narayana College	Walk With a Scholar (WWS)	Directorate of Collegiate Education	2019 121	137600
Sree Narayana College	Scholar Support Programme	Directorate of Collegiate Education	2019 108	107000
Sree Narayana College	ASAP-APTIS	Department of Higher Education	2019 18	21150
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Orientation for first year students

Model NET Exam

Verification of promotion documents of teachers

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Infrastructure enhancement	Expansion of Ladies toilet, Installation of new transformer, Maintenance of common Boy's toilet and electrical maintenance was carried out with the support from PTA and Management
To organise seminars/ workshops	Seminars and workshops were conducted by departments of Botany, Chemistry, Computer Science, Economics, History, Malayalam, Physics, Political Science, Philosophy and Zoology
Organic farming practices	Organic farming was done by both the units of NSS
To conduct short term courses	Certificate courses were conducted by departments of Botany, Chemistry, English, Philosophy Zoology
Energy Conservation Programmes	As part of Urjakiran campaign, in association with EMC & CED, department of Zoology conducted a signature campaign on National Energy conservation Day. Awareness programmes were conducted for public at Taluk office, Haripad, District Collectorate, Alappuzha, Block Panchayath Office at Muthukulam. Demonstrated LED bulb making to Kudumbasree (SHG) at Pathiyoor Grama Panchayath, Alappuzha. Various competitions were conducted by ENCON club inorder to promote energy conservation and environment protection
Environment Enrichment and Biodiverstiy Conservation	World Environment was observed by Departments of Botany, Chemistry, Zoology, NSS and NCC units. Various awareness programmes were organised as part of this. NCC cadets and NSS volunteers planted saplings in the college premises. NSS volunteers removed plastic wastes from the college premises. First year NSS volunteers were directed to plant a tree and post pictures in social media to track the growth of the plants. .

<p>Society Intervention Programmes</p>	<p>Department of Zoology, NSS and NCC units in collaboration with Ministry of Environment, Forests and Climate Change, participated in Swatch Nirmal tat Abhiyaan. This Marari Beach cleaning drive witnessed the participation of five hundred and fifty students and fourteen Teachers. Department of Chemistry in association with NSS units prepared and distributed hand sanitizers free of cost to the local bodies, various Government Offices and Banks of Kanjikuzhy Panchayath. NCC cadets in association with Rotary club, Kanjikuzhy made two thousand five hundred face masks and distributed it free of cost to general public during the pandemic period. The cadets also distributed grocery to the flood victims. They also participated in the cleaning of Mararikulam Railway station premises, PHC , Valavanadu. NCC units also distributed food to the inmates of Orphanage at Kalavoor. They also conducted various social awareness programmes. NSS volunteers took part in a cleaning drive in association with Mararikkulam Grama Panchayath. They also donated a book rack and books worth rupees twenty five thousand to library at Childrens Home Mayithara. They also collected flood relief materials and handed it over to the District collection Centre. They also distributed medical kits to Ward I of Nedumudy Panchayath in association with CHC, Chembupuram. Twenty NSS volunteers participated in the repainting and beautification of Anganwadi (No. IV) in the ward IX of Mararikkulam North Grama Panchayath. They also organised two blood donation camps on NSS Day and International Womens Day. NSS volunteers conducted cleaning camps at various public places. As part of flood relief activities, volunteers were involved in rebuilding of bunds in Kuttanad wetlands. They also distributed plant saplings to one hundred and thirty one houses for creating kitchen garden and to inculcate interest in organic farming among the public.</p>
<p>Competitions for School and College Students</p>	<p>Department of Computer Science conducted QUBIT, an interdepartmental competition Department of English conducted an interdepartmental literary treasure hunt Department of History</p>

organised interdepartmental elocution , Essay writing, Quiz and cartoon drawing competitions Department of Malayalam conducted interdepartmental painting competition and literary Quiz Department of Physics conducted interdepartmental Essay writing and poster presentation competitions Department of Political Science conducted an interdepartmental Quiz competition Department of Physical Education conducted inter collegiate kabbadi and cricket tournaments. They also conducted various inter departmental tournaments and events as part of the annual sports day. Department of Zoology conducted an inter collegiate digital poster presentation. NSS units of the college conducted inter departmental floral carpet competition .

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Council	13-Aug-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

28-Jun-2020

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As the institution is affiliated to the University of Kerala, the academic calendar issued by the University is followed in order to successfully execute

the syllabi of various UG and PG courses and prepare the students well in advance for their end semester examination conducted by the University. Apart from the University academic calendar, institutional academic calendars for both UG and PG courses, are also prepared. This academic calendar helps the teachers to finish their allotted portions on time, anticipating delays due to regional problems and college specific activities. Heads of all the departments make sure that departmental academic activities are completed as per the academic calendar. Thus the institutional academic calendar ensures the timely conduct of internal examinations, submission and evaluation of assignments and projects, evaluation of seminars and internal exam answer scripts, consolidation of attendance, preparation of continuous evaluation (CE) sheets, verification of the CE marks by the students, redressal of grievances related to CE marks if any and entry of CE marks to the University website well before the due date. In addition to this, College Council meetings, general staff meetings and departmental staff meetings are held to plan, monitor and evaluate teaching - learning process. Various issues related to portion completion, examination, internal assessment, examination results, attendance system, timetable, extension activities and seminars are discussed during these meetings. The college level monitoring committee (CLMC) also monitors these processes. Departments are asked to submit action plans at the beginning of every academic year and departmental activity reports collected at the end of every academic year. Departments are asked to analyse the end semester results of their students. IQAC closely monitors these activities and offers suggestions and feedback, if any.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Environmental disaster mitigation	Nil	20/07/2019	30	Training in managing/ eliminating impacts and risks of environmental hazards	Awareness and management of environmental hazards and disasters
Synthesis of soaps and detergents	Nil	20/07/2019	30	Entrepreneurship	Methodology of small scale production
Yoga Philosophy And Practice	Nil	20/07/2019	30	Employability	Improves mental capacity and physical fitness
Vermiculture and Vermicomposting	Nil	20/07/2019	30	Entrepreneurship	Basic procedure and methodology of vermiculture

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
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Nil	Nil	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	60	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	Zoology	17
MSc	Computer Science	3
MSc	Physics	7
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback taken from the stakeholders helps in the smooth functioning of the institutional mechanism. Feedback forms were given to students after the lockdown in order to rate the institution and its faculty. The IQAC monitors the process, evaluates and consolidates the scores given to various faculty members under various criteria. The consolidated scores will be then conveyed to respective teachers through Principal. The Principal may brief the teachers on the kind of feedback they received. The teachers are expected to make necessary changes in their approach as per the feedback given to them. Other stakeholders are encouraged to approach college principal and teachers to offer their feedback through formally or informally.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Computer application	60	2857	60

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1490	156	37	Nil	41

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
78	76	155	19	1	2

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring systems at various levels are available to students. The institution follows tutorial system in which every batch of students will come under one tutor (a teacher from their home department) for their entire period of study. The tutor will be acquainted with personal background of his or her wards and maintain a tutorial record containing the academic, personal, social and economic background of the student. The tutor will supervise and consolidate CE records of the students. Tutors are encouraged to maintain close bonds with their wards so that the students can confide in them in the case of any difficult situation. Tutors are expected to contribute towards cultivating adaptability, positive attitude, personal awareness, confidence and self motivation among their wards.

The college also makes use of programmes like Walk With A Scholar (WWS) and Scholar Support Program (SSP). These two programmes are sponsored by the Higher Education Council, Government of Kerala. While WWS programme caters to students with excellent academic records, SSP targets slow learners. Students are provided with internal mentors (teachers within the college interested in student mentoring). They are also given external mentoring sessions by eminent personalities from various fields.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1646	78	1 : 21

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
78	56	22	Nil	26

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	245	6	08/06/2020	27/08/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Apart from the University academic calendar, an institutional academic calendar is also prepared. This academic calendar helps the teachers to finish their allotted portions on time, anticipating delays due to regional problems and college specific activities. It also ensures the timely conduct of internal examinations, submission and evaluation of assignments and projects, evaluation of internal exam answer scripts, consolidation of attendance, preparation of continuous evaluation (CE) sheets, verification of the CE marks by the students, redressal of grievances related to CE marks if any and entry of CE marks to the University website well before the due date. Student's attendance is consolidated at the end of every month and the attendance status is displayed on department notice board. This helps students to keep track of their attendance and gives them ample time to make up attendance shortage, if any. Parents are also informed of attendance shortage and academic performance of their wards. In addition to internal exams, monthly class tests are conducted every month. Weak students are identified. A special programme called "Class @ Nine" is executed to provide more academic support and mentoring these students. Students are offered additional classes from 9.00 A.M. to 9.45 A.M. on week days.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

End Semester exams and practical exams are conducted as per University academic calendar. Apart from the University academic calendar, institutional academic calendars for both UG and PG courses are also prepared. This academic calendar helps the teachers to finish their allotted portions on time, anticipating delays due to regional problems and college specific activities. It also ensures the timely conduct of internal examinations and lab sessions, submission and evaluation of assignments and projects, evaluation of seminars and internal exam answer scripts, consolidation of attendance, preparation of continuous evaluation (CE) sheets, verification of the CE marks by the students, redressal of grievances related to CE marks if any and entry of CE marks to the University website well before the due date.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[Not Applicable](#)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
245	BSc	Botany	34	17	50
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.sncollegecherthala.in/ssr/feedback_20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Physics	5	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Botany	1
Computer Science	1
Physics	3
Zoology	3
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	Nil	Nil	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	9	5	19	6
Presented papers	7	3	1	Nil
Resource persons	Nil	1	Nil	1
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/	Number of teachers	Number of students
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	collaborating agency	participated in such activities	participated in such activities
Supply of flood relief materials	NCC/NSS	3	250
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Blood Donation Camp	Best Blood Donor Unit Award	Blood Donors Forum T D Medical College, Vandanam	93
Volunteering in NSS	Best NSS Volunteer Award	University of Kerala	1
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swatch Nirmal -tat Abhiyaan	Ministry of Environment, Forests Climate Change, Department of Zoology, NCC, NSS	Marari Beach Cleaning	14	550
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Institution	On Job Training	NIFPHATT	15/05/2019	31/05/2019	20
Institution	Project Work	St. Thomas College, Pala, Biochemistry	14/01/2020	14/02/2020	1

		department			
Laboratory	Project Work	DRP Molecules, Pvt, lmt. Ernakulam	14/01/2020	14/02/2020	16
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIFPHATT	23/06/2020	Internship opportunities and mentoring for employment opportunities	20
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1421000	1421000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
Others	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NIL	Nil	NIL	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	36505	2438832	726	332355	37231	2771187
Journals	11	32100	13	25151	24	57251
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
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NIL	NIL	NIL	Nil
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	183	40	94	1	0	8	27	50	13
Added	0	0	0	0	0	0	0	0	0
Total	183	40	94	1	0	8	27	50	13

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0.5	0.5	14.21	14.21

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>The college handbook details out the various facilities, clubs, extension activities, student welfare schemes provided by the institution. Rules and regulations regarding the use of these facilities are also included in the handbook. Teachers, and non teaching staff in library and labs also create awareness among students regarding the proper use of these facilities. Gate registers, log books, stock registers are maintained in labs and library. Department heads, lab assistants and librarians are given the responsibility of maintaining and upgrading these facilities periodically.</p> <p style="text-align: center;">http://www.sncollegecherthala.in/ssr/handbook-2019-20.pdf</p>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	KRIPA	69	144670
Financial Support from Other Sources			

a) National	Central Sector Scholarship and Post Matric Scholarship	10	61000
b) International	0	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial Coaching	23/08/2019	113	All the departments of the College
Yoga Philosophy And Practice	20/07/2019	15	Department of Philosophy
ASAP APTIS Certificate Course	12/01/2020	31	ASAP British Council
Walk with a Scholar	24/06/2019	90	New Initiatives in Higher Education, Directorate of Collegiate Education, Government of Kerala
Scholar Support Programme	23/07/2019	40	Directorate of Collegiate Education, Department of Higher Education, Government of Kerala
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	One Day Civil Service Orientation Programme	142	Nil	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance
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		redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Infosys, Cognizant Technology Solutions, Claysis Tech nologies, Webrins Technologies Pvt Ltd, Wesearch Ernakulam	15	5
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	1	B.Sc	Botany	Sree Narayana College, Cherthala	M. Sc Botany
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	6
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Kerala University North Zone Kabaddi	Intercollegiate (Men)	52
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
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2019	International Youth Delegation to China	National	Nil	1	145131600923	Gowtham Ganesh
2020	Inter University National Youth Festival Award 2020	National	Nil	1	250131306873, 145131600923	Vishnu Dilraj and Gowtham Ganesh
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Every year the students elect their representative(one boy and one girl from each class) and these student representatives form the college union. Union Chairman, General Secretary, Lady representatives and University Union representatives are then elected from the class level representatives. The college union takes active interest in the welfare of students and promotes their creative expression. They conduct various competitions to nurture the talents of students. They also celebrate various festive occasions to honour the cultural richness of our state and to inculcate a feeling of brotherhood and togetherness among students. The union also takes active interest in making the students aware of contemporary socio political situation and inculcates sense of responsibility and leadership skills in young minds. College Union also join hands with staff to ensure discipline within the campus .The college girl's hostel mess is also supervised by students themselves. NSS and NCC units in college, Departmental Associations also select student volunteers who would help the teachers in the smooth running of these bodies. All these measures ensure that the voice of students is heard and students are given platforms to express their views and concerns.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

SNOSA (Sree Narayana Old Students Association) is a registered Alumni Association of the college. Get together of Alumni were conducted by the departments to strengthen their participation in the development of the college.

5.4.2 – No. of enrolled Alumni:

2300

5.4.3 – Alumni contribution during the year (in Rupees) :

5000

5.4.4 – Meetings/activities organized by Alumni Association :

Adv. Sabu Memorial Endowment Award is sponsored by Zoology Alumni Association for meritorious students. Itty Achuthan Memorial award was presented by the alumni of Botany department for best outgoing student.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college council has constituted many committees, cells and clubs to ensure smooth functioning of academic and extension activities in the college. Various teachers are appointed as coordinators, convenors and members in these committees. These clubs and cells are given freedom of operation in all matters related to their functioning. These committees (like Discipline Committee, Anti Ragging Committee, Purchase Committee, internal Exam Committee(SPEC), Research Committee etc) ensure more participation of teachers in the governance of institution and aid in decentralization. Teachers guide and supervise the students and ensure their participation in various extension activities. NSS and NCC units in college, Departmental Associations also select student volunteers who would help the teachers in the smooth running of these bodies. The College also has a Staff Association. The executive committee of the Staff Association has staff representatives from all departments. The Staff Association helps to coordinate various activities related to the smooth running of college, provides a platform for teachers to voice their concerns, acts as a bridge between the teaching and non teaching faculty and ensures the welfare of students, staff and institution in general.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	Students are taken to industrial and institutional visits to foster research aptitude and supplement theoretical knowledge. Post Graduate students undertake their project work at various reputed national institutes and laboratories. Invited talks by scientists and subject experts are conducted by departments to promote knowledge sharing and updation of existing knowledge.
Library, ICT and Physical Infrastructure / Instrumentation	WiFi connectivity is provided in the college. There are three full fledged computer labs. There is a research laboratory attached with the Department of Zoology. Amount of Rs. 92 lakhs and 50 thousand was spent towards procurement of instruments under the DST-FIST scheme. The institution established a FIST Lab and installed research equipments purchased under DST - FIST Fund. A new transformer was installed. Ladies toilet was expanded by constructing a separate wing with additional toilets and incinerator. Maintenance of common Boys toilet and electrical maintenance was carried out with the support from PTA and Management. A new line of internet was

	leased.
Examination and Evaluation	College follows Choice Based Credit and Semester System. College level model exams are conducted and monitored by Student Performance Evaluation Committee (SPEC). PTA meetings are conducted after model exams to inform parents of the overall performance of their wards. Proficiency tests are conducted for first semester UG and PG students to assess their aptitude in science. Regular testpapers, assignments, seminars and group discussions are conducted for continuous evaluation. Retests are conducted for students with below average score.
Curriculum Development	College follows the syllabi of University of Kerala. Few teachers are members of Board of Studies and involve in syllabus revision.
Teaching and Learning	Provides access to internet through a dedicated WiFi connection. Faculty members use ICT to enhance teaching learning process. Extra attention is given to slow learners. Seminars, Group Discussions, Power Point presentation competitions are conducted to nurture and guide soft skills and practical skills of students. Tutorial system is followed to mentor students. Students and teachers are encouraged to use free and open softwares and platforms.
Research and Development	Encourages faculty to apply for interdisciplinary projects . Centre for Formative and Operational Research (CFOR) of the college publishes a multidisciplinary peer reviewed annual Journal Academic Spectrum to promote publication of research by students and faculty. Faculty members are encouraged to avail Faculty Development Programmes for career enrichment. Students and faculty members are also encouraged to participate in workshops and seminars to familiarize with the state of art technology and information related to their discipline. Department of Zoology is an approved research centre of the University.
Human Resource Management	Efficient management and skill enhancement of students are supervised through various clubs and committees. Talented students are identified and given training to participate in various cultural events. Faculty

	members are encouraged to participate in FDP programmes and serve as resource persons in seminars, conferences and workshops. Nonteaching staff took part in training programmes to ensure smooth progress of administrative work. Guest lecturer interviews are conducted under the supervision of principal and department heads.
Admission of Students	Through Common Admission Procedure of University of Kerala.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	E tenders are invited to utilize various funds from State and Central governments. All communications to University, funding agencies, government agencies and management are done through electronic means also. Surveillance cameras have been installed in exam halls.
Student Admission and Support	Admission process is carried out through the online portal of University of Kerala. Various scholarships are processed through the respective online portals.
Administration	Official Whatsapp groups are formed at various levels for informal communication among staff.
Finance and Accounts	Salary of staff is processed through Service and Pay Roll Repository for Kerala (SPARK).
Examination	Examination registration, Hall ticket downloading, PG question paper downloading, Examination attendance record, Continuous Evaluation marks uploading are done through University Exam portal. Students can download draft marklists through this portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	Nil	Nil	Nil	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the	Title of the	From date	To Date	Number of	Number of
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	professional development programme organised for teaching staff	administrative training programme organised for non-teaching staff			participants (Teaching staff)	participants (non-teaching staff)
Nil	NIL	NIL	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
MOOC Course	1	18/04/2020	02/05/2020	14
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	5	5

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
cooperative store, canteen, staff association	cooperative store, canteen, Non teaching staff association	cooperative store, canteen, students union

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

External audits are conducted by external agencies like Deputy Directorate of Collegiate Education and Govt. Accountant Generals Office as per the convenience of the concerned agency. Funds received from various funding agencies are audited by an external auditor. Internal audits are conducted annually.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Management	500000	Installation of new transformer
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6.4.3 – Total corpus fund generated

500000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal

	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	No	Null
Administrative	No	Null	Yes	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Extension of common girl's toilet with additional wing and incinerator , Maintenance of common boy's toilet, New leased line for internet, Electrical maintenance, Salary for Guest Faculty, Merit awards for UG and PG toppers.

6.5.3 – Development programmes for support staff (at least three)

Encouraged to attend training programmes.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

More social intervention programmes. Enhancing academic facilities of science departments through various schemes.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Orientation for First year students	12/08/2020	Null	Null	534
2019	Model NET Exam in association with APT	13/06/2019	Null	Null	12
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Signature campaign World Breast feeding week	02/08/2019	02/08/2019	96	22
UNiTE by 2030 to end violence against women	10/12/2019	10/12/2019	68	39

Workshop on Personal hygiene for Women	13/01/2020	13/01/2020	122	Nil
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7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

World Environment Day and Ozone Day were observed .Environmental awareness programme Urja Kiran was organized. Swatch- Nirmal tat Abhiyaan was organized in association with Ministry of Environment, Forests Climate Change to clean Marari Beach. Organic vegetable farming was carried out by NSS volunteers inside the college premises. Various competitions and awareness programmes were conducted in connection with biodiversity conservation and energy conservation.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Scribes for examination	Yes	5
Ramp/Rails	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	1	29/07/2019	1	Donation of Library Books to Childrens Home, Mayithara	Support to socially and financially backward students	42
2019	Nil	1	10/08/2019	5	Collection Centre and handing over flood relief materials	Flood Relief	253
2019	Nil	1	20/10/2019	1	Chethy Beach Cleaning	Beach Cleaning	114
2019	Nil	1	14/11/2019	1	Anganwadi painting and distribution of stationery	Support to socially and financially backward	27

					nary	students	
2019	Nil	1	11/11/2019	7	Swatch-Nirmal tat Abhiyaan	Beach Cleaning	564
2020	Nil	1	17/03/2020	7	Break The Chain.	Preparation and distribution of Sanitizer free of cost to general public as COVID relief measure	15
2020	Nil	1	23/03/2020	1	Distribution of face masks to general public free of cost	Covid Relief	89

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Handbook	23/07/2019	College Hand Book is issued to all first year students to familiarize themselves with the mission, vision and code of conduct envisaged by the institution.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/07/2019	21/07/2019	203
Constitution Day Celebrations	27/01/2020	27/01/2020	150
Human Rights Day Celebration	12/12/2019	12/12/2019	70
Workshop on Personal hygiene for Women	13/01/2020	13/01/2020	122

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Green Protocol is observed. NSS volunteers regularly organize cleaning drive within the campus and collect plastic waste. Tree saplings are planted. Organic

farming is promoted. Donated biodegradable seed pens to students. Awareness programmes are conducted.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICES - 2019-20

1. **Plastic Free campus:** Cleaning the college premises was regularly organised to free the campus from plastic as well as other type of wastes.
2. **Painting of Anganvadi:** Around 20 volunteers participated in the repainting and beatification of Anganawady in the ward 9 of Mararikulam North Gramapanchayath. Volunteers cleaned the premises, painted the wall and the building and beautified it with pictures on the theme of anganawady like family, alphabets and cartoon characters.
3. **Preparation and distribution of sanitizer:** National Service scheme volunteers prepared hand sanitizer with the help of Chemistry Department and distributed as per Break the Chain campaign for preventing the spread of Covid 19. As per Break the Chain Campaign NSS volunteers distributed hand sanitizer at Kanjikuzhi Panchyath Office, Dhanlaxmi Bank Kanjikuzhi, Federal Bank Kanjikuzhi, Police station Mararikulam, Panchayath Office Mararikulam and Block Office Kanjikuzhi.
4. **Manufacture and distribution of face masks:** NCC Cadets in association with Rotary Club, Kanjikuzhy, made 2500 masks and distributed it free of cost to the public.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.sncollegecherthala.in/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution was established to ensure the welfare of all without any discrimination. It aims to liberate man kind through education. Institution provides quality education to all without any bias and considers education an instrument of socio economic progress, moral, social and intellectual awakening in each student. This is ensured through various academic and extension activities of the college.

Provide the weblink of the institution

<http://www.sncollegecherthala.in/>

8.Future Plans of Actions for Next Academic Year

To impart social responsibility and civic sense in students through community out reach programmes of clubs and committees. To have more linkages with institutes of national reputation. To train office staff in administrative work. To continue biodiversity conservation strategies. Infrastructure development. To impart life skills training to students through various extension activities. To encourage faculty to take up trans disciplinary research. To conduct more seminars and invited talks.